

---

**From:** Charlie Bush  
**Sent:** Friday, May 27, 2022 11:10 AM  
**To:** CityCouncil  
**Cc:** AllStaff  
**Subject:** Weekly Update  
**Attachments:** RE: Weekly Update; S-W Policy Memo (Mob Vender).docx

Council,

Here are this week's items:

- Mobile Vendors – The Council's Business Development Committee recently received the attached policy memo, which they had requested, regarding how Sedro-Woolley's mobile vendor regulations compare to other area communities. Given the findings, the Mayor is interested in having a discussion with you about the possibility of making some code changes. We recently had a mobile vendor decline to establish their business in our city due to the annual licensing fee and the Mayor has heard similar stories from the Chamber of Commerce.
- Kelly Kohnken's First Day – Today is new Finance Director Kelly Kohnken's first day with the City of Sedro-Woolley. When you see her, please welcome Kelly to our team. She joins us after serving as an Assistant Audit Manager with the State Auditor's Office in Bellingham. She worked there for the past eight years after receiving an MBA and a BA in Accounting from Western Washington University. Kelly is also a Sedro-Woolley High School graduate and grew up here in town.



- Fire Department Staffing - Full-Time Firefighter Paramedic Benham Pruett accepted a position with South County Regional Fire Authority in Snohomish County. His position is currently open for internal candidates to apply through May 31<sup>st</sup>. We continue to have issues filling shifts with Volunteers and Part-Time positions with continuous recruitment efforts. Recently, we are averaging 36 hours a week where one of our ambulances is not available for service, due to staffing needs.
- Department of Natural Resources (DNR) Grant for the Fire Department - The grant we applied for to augment our 2023 replacement purchase of our brush truck was unfortunately denied this week.
- Public Works Items – Please see the attached email from Mark for a Public Works update.
- Common Ground Conference for Elected Officials – Strategic Government Resources (SGR) is an executive search firm out of Texas that also offers some excellent professional development programming. I received this link to an online conference SGR is offering in June that might be of interest to you. The Council has a training/development budget for these types of opportunities. Let Serena or I know if you are interested in this

opportunity, or others from the typical places like the Association of Washington Cities or MRSC, and we'll get you signed up. <https://www.governmentresource.com/leadership-development/common-ground-conference-servant-leadership-for-elected-officials>

- Skagit Valley Herald Article on Lisa Bloom's Visit – The Herald published an article about Lisa's visit this week. I'm awaiting approval of her After Action Report, by her supervisors, and will pass along the final version when I receive it. [https://www.goskagit.com/news/local\\_news/city-of-sedro-woolley-participates-in-army-based-program/article\\_333b1757-be37-5ffc-88b8-1521839075bc.html](https://www.goskagit.com/news/local_news/city-of-sedro-woolley-participates-in-army-based-program/article_333b1757-be37-5ffc-88b8-1521839075bc.html)
- National Bike Month Team – Our team, which is a part of our wellness program, is currently ranked **first** in our pool (national grouping of similar teams), **first** amongst government and public services employers in Washington, **first** amongst four Washington cities that formed teams and challenged each other directly (Sequim, Port Angeles, Port Townsend, and us), **18th** amongst all workplaces (all sectors) in the State of Washington, and **82nd** amongst all employers nationwide. The team's success is the result of all team members participating to their fullest and encouraging and supporting each other. Team members include John Coleman, Bill Chambers, Jo Ann Lazon (volunteer wellness coordinator), Nicole McGowan, Lisa Pearson, Wally Hoyt, Serena Mynatt, myself, Debbie Burton, and a community member. The challenge goes through the rest of this month. Special thanks as well to Chief Tucker for creating a trophy to pass between cities in the four-city challenge (likely to be kept by us this year, see picture below). Here is a link to a recent article about the team from the Skagit Valley Herald, in case you missed it. [https://www.goskagit.com/community/sedro-woolley-city-rollers-biking-team-up-to-the-challenge/article\\_350534ce-f97d-548f-a2c6-18bfc01fafb9.html?utm\\_medium=social&utm\\_source=facebook&utm\\_campaign=user-share](https://www.goskagit.com/community/sedro-woolley-city-rollers-biking-team-up-to-the-challenge/article_350534ce-f97d-548f-a2c6-18bfc01fafb9.html?utm_medium=social&utm_source=facebook&utm_campaign=user-share)

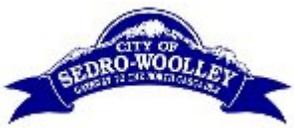


- Vacation Delayed – Instead of being in Florida this week visiting my Mom, I unfortunately ended up being out sick for part of this week. We've rescheduled our trip for August.

Thanks,

Charlie Bush

*MPA, ICMA-CM  
City Administrator  
City of Sedro-Woolley, WA  
360-855-9921 direct  
360-391-4906 mobile*



*Pronouns: he; him; his*