

Next Ord: 1925-19
Next Res: 1024-19

VISION STATEMENT

SEDRO-WOOLLEY IS A FRIENDLY CITY THAT IS CHARACTERIZED BY CITY GOVERNMENT AND CITIZENS WORKING TOGETHER TO ACHIEVE A PROSPEROUS, VIBRANT AND SAFE COMMUNITY

MISSION STATEMENT

TO PROVIDE SERVICES AND OPPORTUNITIES WHICH CREATE A COMMUNITY WHERE PEOPLE CHOOSE TO LIVE, WORK AND PLAY

CITY COUNCIL AGENDA

May 8, 2019

7:00 PM

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call
- d. Approval of Agenda
- e. Consent Agenda.....4-36

Note: Items on the Consent Agenda are considered routine in nature and may be adopted by the Council by a single motion, unless any Councilmember wishes an item to be removed. The Council on the Regular Agenda will consider any item so removed after the Consent Agenda.

- 1. Minutes from Previous Meeting
- 2. Finance
 - Counter Checks #4949 to #4951 in the amount of \$300.00
 - Claim Checks #190665 to #190758 in the amount of \$219,300.10
 - Payroll Check #59800 in the amount of \$300.00 (re-issue)
 - Payroll Checks #59801 to #59811 plus EFT's in the amount of \$395,391.74
- 3. N C Machinery Co. – Caterpillar Snow Push 10’, IT, R. Trip
Purchase Order No. 2019-PO-06
Northend Truck Equipment Inc. – Boss Hopper Spreader VBX 9000 - 9’ V-Box Spreader
Purchase Order No. 2019-PO-07
- 4. STBGP Grant Approval and Match Requirements

f. Introduction of Special Guests and Presentations

- 1. Library Operations Annual Report - Jeanne Williams, Library Director

g. Staff Reports

h. Councilmember and Mayor’s Reports

i. Proclamation(s) (none scheduled as of the date of this agenda)

j. Public Comments.....37

*An opportunity to comment on subjects not on the current agenda for action – please limit to three minutes.
(Comments on items currently on the agenda as a “1st reading” may be addressed to the Council during the agenda item discussion – please limit to three minutes.)*

- k. Public Hearings**
 - 1. Home Trust of Skagit: Community Development Block Grant (CDBG) Request
(Resolution).....38-41
 - 2. Deferred Impact Fees for Schools – Ch. 15.64 SWMC *(Ordinance)*.....42-45
- l. Unfinished Business**
 - 1. Salary Increase for City Councilmembers *(Reconsideration of Ordinance 1924-19)*...
.....46-56
- m. New Business** *(none scheduled as of the date of this agenda)*
- n. Information Only Items**
 - 1. Building Permit and Planning Permit Review Status.....57-61
 - 2. Misc.....62-64
- o. Good of the Order**
- p. Executive Session** *(none scheduled as of the date of this agenda)*
- q. Adjournment**

There may be an Executive Session during or following the meeting.

Next Meeting(s)

May 22, 2019 Council Meeting 7:00 PM Council Chambers

Upcoming Meeting(s)

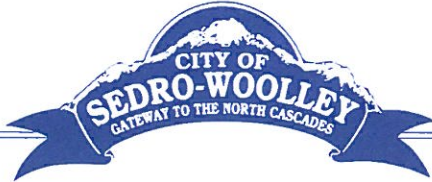
**June 5, 2019 Special Meeting 5:00 PM Sedro-Woolley Fire Department
Training Room**

COMMITTEE ASSIGNMENTS
2019

Public Safety	Chuck Owen, Chair Brenda Kinzer Jared Couch
Utilities	Pola Kelley, Chair Brenda Kinzer Karl de Jong
Finance & Personnel	Judith Dunn Lee, Chair Karl de Jong Pola Kelley
Parks & Recreation	Jared Couch, Chair Pola Kelley Chuck Owen
Planning	Karl de Jong, Chair Judith Dunn Lee Chuck Owen
Business Development	Brenda Kinzer, Chair Jared Couch Germaine Kornegay
Mayor Pro-tem	Germaine Kornegay

MAY 08 2019

:00 P.M. COUNCIL CHAMBER.
AGENDA NO. a-e



DATE: May 8, 2019
TO: Mayor and City Council
FROM: Doug Merriman, Finance Director
SUBJECT: a) CALL TO ORDER; b) PLEDGE OF ALLEGIANCE; c) ROLL CALL;
d) APPROVAL OF AGENDA; e) CONSENT AGENDA;

- a. CALL TO ORDER - The Mayor will call the May 8, 2019 Regular Meeting to Order
- b. PLEDGE OF ALLEGIANCE - The Mayor will lead the City Council and citizens in the Pledge of Allegiance to the United States of America.
- c. ROLL CALL - The Recorder will note those in attendance and those absent.

___	Ward 1	Councilmember Judith Dunn Lee
___	Ward 2	Councilmember Germaine Kornegay
___	Ward 3	Councilmember Brenda Kinzer
___	Ward 4	Councilmember Pola Kelley
___	Ward 5	Councilmember Chuck Owen
___	Ward 6	Councilmember Karl de Jong
___	At-Large	Councilmember Jared Couch

- d. APPROVAL OF AGENDA
- e. CONSENT AGENDA - Mayor will ask for Council approval of Consent Agenda items.

MAY 08 2019

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. e-1

CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
April 24, 2019– 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen, Judith Dunn Lee, Karl de Jong, Jared Couch and Pola Kelley. Staff: Recorder Brue, Finance Director Merriman, City Supervisor/Attorney Berg, Planning Director Coleman, Asst. Fire Chief Wagner and Police Lt. Dan Mcilraith

Approval of Agenda

Councilmember Couch moved to approve the agenda. Seconded by Councilmember Kornegay. Motion carried (7-0).

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Checks #190562 to #190664 plus ETF's in the amount of \$429,781.37
 - Payroll Checks #59791 to #59799 plus EFT's in the amount of \$338,074.65
- SWPD – Title VI Program Compliance Plan (Update)

Councilmember Dunn Lee moved to approve the consent calendar items 1-3. Councilmember Couch seconded. Motion carried (7-0).

Introduction of Special Guests and Presentations

Special Recognition – Jeff Moody – 30 Year Employee Award

Mayor Johnson called upon Jeff Moody for recognition of 30 years of distinguished service to the City of Sedro-Woolley. Moody thanked everyone for the honor and received a round of applause.

Councilmember Kinzer expressed her thanks to Moody for everything he has done at the Northern State Hospital cemetery.

Kelsey Taylor of Skagit Fisheries Enhancement Group sharing Riverfront Park Project and Interpretive Signs

Kelsey Taylor, Riparian Enhancement Coordinator of Skagit Fisheries Enhancement Group presented an update on their project at Riverfront Park. She presented background information of the group and noted the Riverfront Park project is funded by the Department of Ecology and the Rose Foundation. Via a power point presentation she showed before and after photos of the project. The next steps for the project will be to plant out the 7 acres, as well as small trail building for recreational use. The project will be included on Make a Difference Day. Taylor also showed a sampling of interpretive signs that will be placed along the trail. Planned signage will include information on what a riparian zone is, City of Sedro-Woolley history and information about salmon.

Councilmember de Jong spoke about the direct connection to the City's involvement with the Skagit Watershed Council. He noted this will be a great place for families to go and will also be educational.

At Councilmember de Jong's request Taylor presented information on what a Riparian area is. She also noted that Make a Difference Day will be held in September or October for trail building. They are looking for volunteers to help and reviewed other possible projects for the future.

Staff Reports

Police Lt. Mcilraith – reported the Police Department has been plagued with injuries and are also looking to fill a spot that is vacated. He announced the Drug Take Back Day at United General Hospital from 10 AM to 2 PM on Saturday, April 27th.

Councilmember de Jong stated he is a member of the Sedro Woolley LIVES coalition and noted the goal is to collect 100 pounds of medication for destruction.

Asst. Fire Chief Wagner – reported they have three recruits at the Skagit Valley College course which is funded by the EMS levy. He also stated the Training Hub is busy conducting CPR and First Aid training at the High School. The CERT Academy is nearing their half way mark and the call volume continues to rise. All of the Firefighter/Paramedics have now passed their proficiency training.

Planning Director Coleman – reported that interviews for the Permit Tech replacement have been taking place. He requested the Planning Committee meet on May 8th at 6 P.M. to review and discuss the impacts of HB1923 regarding density and SB- 5812 regarding accessory dwelling units. Coleman also requested permission from Council to allow single readings on final plat approvals as well as to place them on the consent calendar.

Some discussion was held regarding concern of a decision being made without a full council present, as well as an opportunity for new information to be presented.

Planning Director Coleman noted at the next meeting there will be a public hearing on a housekeeping issue regarding deferral of impact fees until the time the house is sold. The other option is to pay the impact fees at the time the building permit is picked up. Coleman also requested this to be a one read item.

City Supervisor/Attorney Berg – presented a library project update noting the bid period has been extended from May 10th to May 22nd. He also announced the upcoming pre bid meeting. Other items noted is the legislative session is due to adjourn on time. He then requested action regarding a MOU with AFSCME.

Councilmember de Jong moved to approve the MOU between AFSCME and the City of Sedro-Woolley. Councilmember Kinzer seconded. Motion carried (7-0).

City Supervisor/Attorney Berg announced that prospective business, Eddyline Kayaks is purchasing real estate in Sedro-Woolley. They are in the design process for a new building and have expressed interest in having the city apply for a Skagit County Development Grant called .09 funds.

Councilmember Dunn Lee moved to apply for grant. Seconded by Councilmember de Jong. Motion carried (7-0).

City Supervisor/Attorney Berg reported on interviews for the Permit Tech position. Within that process they interviewed a candidate with a planning degree and would like to create a paid internship position. He addressed funding for the position.

Councilmember Kelley moved to authorize to hire a paid intern for the summer months. Motion seconded by Councilmember Owen. Motion carried (7-0).

Berg also reported on an unpaid internship opportunity for the month of July. The intern will be from Indiana and is a MBA student.

Finance Director Merriman – presented the first quarter financial report for 2019. He highlighted general fund revenues, expenditures, sales tax and transport fees, Medicaid reimbursements (GEMT), interfund loan, staff coverage, court, cash flow, investments and library financing. He also spoke on the awards received from the Washington Public Treasurer on debt policy and investment policy. He noted we were one of three cities to receive the Investment Policy award and the only one to receive the award on the Debt Policy.

Councilmember and Mayor's Reports

Councilmember Kornegay – reported on the first city swim night at the Skagit Valley YMCA with approximately 80 people from SW attending. The open swim night will be moved to the first Saturday of the month from 6:30PM – 8:30PM. She also reported on her ride along with the Code Enforcement officer.

Councilmember de Jong – reported on a successful Easter Egg Hunt noting the great job of the Wildcat Steelhead Club. He also reported that it is pothole season and will be addressing problem areas with the public works crew. He stated he has had a lot of communication with citizens regarding salmon restoration and water quality.

Councilmember Dunn Lee – noted that 810 Cook Road is still active.

Councilmember Kelley – announced the upcoming Woodfest event on Saturday, April 27th. She spoke of the many activities available. She also announced the Kids Fishing Derby at Swift Center on May 4th.

Proclamations

Public Comments

Mayor Johnson opened the public comment period up at 8:05P.M. with no comments received, she closed the comment period at 8:05 P.M.

Public Hearings

Unfinished Business

Home Trust of Skagit: Community Development Block Grant (CDBG) Request

City Supervisor/Attorney Berg reported the block grant request comes back at council request. He pointed out a memo from Home Trust answering some of the questions Council had. Finance Director Merriman addressed Council's questioned regarding the amount of staff time and stated it appears it would be under the threshold for a federal single audit. Merriman estimated approximately 20-25 hours of staff time.

Councilmember Dunn Lee moved to authorize the CDBG grant application to support Home Trust of Skagit's proposed Sedro-Woolley project and schedule a public hearing. Seconded by Councilmember Kornegay. Motion carried (7-0).

Ordinance 1923-19: Library LTGO Bond

Finance Director Merriman reviewed the limited tax general obligation bond for the purpose of financing the construction of a new Library facility. The ordinance sets the terms and conditions for the bond. It is non-traditional because it is written to cover both types (underwritten and direct purchase bonds). Merriman reviewed the terms and noted the interest rate is determined at closing. He noted it will be issued as a tax exempt bond and recommended Council adopt the ordinance.

Councilmember Kornegay moved to adopt Ordinance no. 1923-19 the Limited Government Obligation Bond. Councilmember Kinzer seconded.

Councilmember de Jong thanked Dr. Merriman for the hard work that went into the ordinance.

Motion carried (7-0).

Salary Increase for City Councilmembers

City Supervisor/Attorney Berg reviewed the proposed Ordinance which increases councilmembers' pay from \$500.00 per month to \$900.00 per month following their next election. He also reviewed the accumulative cost during implementation.

Councilmember Kornegay commented regarding size comparison and compensation noting that she feels \$900 is a bit much.

Councilmember Couch expressed concerns of such an increase due to the current staffing needs.

Councilmember Kelley commented on Councilmember Couch's comments noting she believes they are taking care of their staff.

Councilmember Owen moved to approve Ordinance 1924-19 for salary increase for City council. Seconded by Councilmember Kinzer.

Councilmember Couch requested a justification for the 80% increase, with no answer given.

Councilmember Dunn Lee called for the question.

Motion carried (5-2, Councilmember's Couch and Kornegay opposed).

City Council Work Plan and Goals

City Supervisor/Attorney Berg reviewed the new format for the City Council Work Plan and Goals. The format consolidates items to fewer goals with more action items as expressed by Council at their retreat and through subsequent discussions.

The consensus of Councilmembers was they like the new format.

Councilmember Kelley moved to adopt the updated 2019 City Council Work Plan and Goals. Seconded by Councilmember Dunn Lee. Motion carried (7-0).

New Business

Candidate Forum

City Supervisor/Attorney Berg reviewed the history of candidate forums in Sedro-Woolley and questioned Council if the City should sponsor a neutral candidate forum for the contested seats for election in 2019.

Councilmember Kinzer move to proceed with a candidate forum.

Discussion ensued regarding format and timing. Councilmember Kornegay seconded. Motion carried (7-0)

Information Only Items

- 1st Quarter 2019 Financial Report
- Building Permit and Planning Permit Review Status
- Report of Contracts approved under SWMC 2.104.060
- Library Project Update
- Misc.

Good of the Order

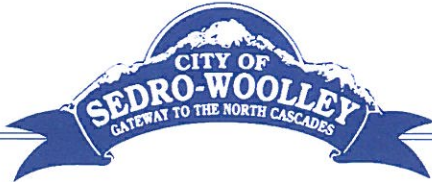
Executive Session

Adjournment

With no objections the meeting adjourned at 8:30 P.M.

MAY 08 2019

:00 P.M. COUNCIL CHAMBERS
AGENDA NO. e-2



DATE: May 8, 2019
TO: Mayor and City Council
FROM: Doug Merriman, Finance Director
SUBJECT: FINANCE - CLAIMS

Attached you will find the Claim Checks register proposed for payment for the period ending May 8, 2019.

Motion to approve Counter Checks #4949 to #4951 in the amount of \$300.00.

Motion to approve Claim Checks #190665 to #190758 in the amount of \$219,300.10.

Motion to approve Payroll Check #59800 in the amount of \$300.00 (re-issue)

Motion to approve Payroll Checks #59801 to #59811 plus EFT's in the amount of \$395,391.74.

If you have any comments, questions or concerns, please contact me for information during the working day at 360-855-1661. This will allow me to look up the invoices that are stored in our office.

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

04/01/2019 To: 04/30/2019

Time: 08:37:12 Date: 05/03/2019
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3225	04/18/2019	Claims	2	4949	Community Center Refund	100.00	Senior Center Damage Deposit Refund. Skagit Valley Beekeepers Inv# 44256
			101 - 589 10 01	101 -	Senior Center Deposit Refund	100.00	
3224	04/18/2019	Claims	2	4950	Community Center Refund	100.00	CC Damage Deposit Refund. Ashley McMullen Inv# 44658
			101 - 589 10 00	101 -	Community Center Deposit R	100.00	
3223	04/18/2019	Claims	2	4951	Community Center Refund	100.00	CC Damage Deposit Refund Sara Rouzen Inv # 44574
			101 - 589 10 00	101 -	Community Center Deposit R	100.00	
101 Parks & Facilities Fund						300.00	
						<hr/>	Claims: 300.00
						300.00	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Sedro-Woolley and that I am authorized to authenticate and certify to said claim.

_____ Finance Director	_____ Date
_____ Finance Committee Member	_____ Date
_____ Finance Committee Member	_____ Date
_____ Finance Committee Member	_____ Date

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

05/08/2019 To: 05/08/2019

Time: 09:09:39 Date: 05/03/2019
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3522	05/08/2019	Claims	2	190665	Adamson Police Products	1,300.00	
					001 - 594 21 64 000 - Machinery & Equipment	1,300.00	
3523	05/08/2019	Claims	2	190666	Advantage Sports-Soccer City Inc.	199.86	
					001 - 513 10 42 000 - Communication	199.86	
3524	05/08/2019	Claims	2	190667	All-Phase Electric	102.99	
					101 - 576 80 48 016 - City Hall	66.79	
					101 - 594 76 61 001 - Bingham Park	36.20	
3525	05/08/2019	Claims	2	190668	Allcert, LLC	475.00	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	475.00	
3526	05/08/2019	Claims	2	190669	Alpine Fire & Safety	90.98	
					001 - 514 23 31 000 - Supplies	90.98	
3527	05/08/2019	Claims	2	190670	Aramark Uniform Services	55.94	
					401 - 535 80 49 000 - Laundry	14.17	
					401 - 535 80 49 000 - Laundry	14.17	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					102 - 536 20 49 030 - Misc-laundry	1.04	
					412 - 537 80 49 000 - Misc-Laundry	3.97	
					412 - 537 80 49 000 - Misc-Laundry	3.97	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
					103 - 542 30 49 000 - Misc-Laundry	8.79	
3528	05/08/2019	Claims	2	190671	Assoc Petroleum Products	8,300.77	
					001 - 518 20 32 000 - Auto Fuel	178.59	
					001 - 521 20 32 000 - Auto Fuel	2,042.19	
					001 - 522 20 32 000 - Auto Fuel/Diesel	1,340.80	
					425 - 531 50 32 000 - Vehicle Fuel	82.79	
					425 - 531 50 32 000 - Vehicle Fuel	127.05	
					401 - 535 80 32 000 - Auto Fuel/Diesel	106.08	
					401 - 535 80 32 000 - Auto Fuel/Diesel	104.25	
					401 - 535 80 32 000 - Auto Fuel/Diesel	122.34	
					102 - 536 20 32 000 - Auto Fuel/Diesel	49.68	
					102 - 536 20 32 000 - Auto Fuel/Diesel	141.36	
					412 - 537 80 32 000 - Auto Fuel/Diesel	368.65	
					412 - 537 80 32 000 - Auto Fuel/Diesel	1,764.31	
					412 - 537 80 32 000 - Auto Fuel/Diesel	1,049.68	
					103 - 542 30 32 000 - Auto Fuel/Diesel	69.60	
					103 - 542 30 32 000 - Auto Fuel/Diesel	525.08	
					103 - 542 30 32 000 - Auto Fuel/Diesel	114.03	
					103 - 542 30 32 000 - Auto Fuel/Diesel	74.45	
					101 - 576 80 32 000 - Auto Fuel/Diesel	39.84	
3529	05/08/2019	Claims	2	190672	Axon Enterprise, Inc.	723.70	
					001 - 594 21 64 000 - Machinery & Equipment	723.70	
3530	05/08/2019	Claims	2	190673	Baker Septic Tank Pumping Inc.	92.50	
					101 - 576 80 47 090 - Portable Toilets	92.50	
3531	05/08/2019	Claims	2	190674	Harold Beitler	140.00	
					001 - 521 20 27 000 - Retired Medical	140.00	
3532	05/08/2019	Claims	2	190675	Birch Equipment Co Inc	1,936.72	
					103 - 542 30 45 000 - Rental-Equipment	1,936.72	
3533	05/08/2019	Claims	2	190676	Boulder Park Inc	8,532.64	
					401 - 535 80 35 020 - Solids Handling	8,532.64	
3534	05/08/2019	Claims	2	190677	Brim Tractor Company Inc	73.24	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

05/08/2019 To: 05/08/2019

Time: 09:09:39 Date: 05/03/2019
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			425 - 531 50 48 000		- Repairs/Maintenance	73.24	
3535	05/08/2019	Claims	2	190678	Carl's Towing Inc	394.95	
			001 - 521 20 41 001		- Professional Services	189.88	
			001 - 521 20 41 001		- Professional Services	205.07	
3536	05/08/2019	Claims	2	190679	Jed Cates	290.00	
			001 - 521 40 43 000		- Travel	290.00	
3537	05/08/2019	Claims	2	190680	Central Welding Supply	377.87	
			412 - 537 80 31 000		- Operating Supplies	377.87	
3538	05/08/2019	Claims	2	190681	Tamara Cooper	124.50	
			101 - 362 40 20 000		- Space/Facility Rent-Riverfron	-125.00	
			001 - 514 23 41 010		- Bank Fees	-0.50	
3539	05/08/2019	Claims	2	190682	CrewSense, LLC	746.10	
			001 - 522 20 41 000		- Professional Services	746.10	
3540	05/08/2019	Claims	2	190683	Dalco Inc	120.81	
			412 - 537 80 31 000		- Operating Supplies	120.81	
3541	05/08/2019	Claims	2	190684	Denbow	2,953.50	
			101 - 576 80 48 001		- Riverfront	2,000.00	
			101 - 576 80 48 007		- Bingham Park	953.50	
3542	05/08/2019	Claims	2	190685	Duracable Manufacturing	23.32	
			401 - 535 50 48 010		- Maintenance Of Lines	23.32	
3543	05/08/2019	Claims	2	190686	E & E Lumber	1,195.31	
			001 - 522 45 31 000		- Supplies & Books	6.23	
			001 - 523 20 31 000		- Office/Operating Supplies	13.52	
			102 - 536 20 48 020		- Repair/Maint-Headstones	20.57	
			102 - 536 20 48 020		- Repair/Maint-Headstones	8.32	
			412 - 537 80 31 000		- Operating Supplies	191.24	
			412 - 537 80 31 000		- Operating Supplies	11.57	
			412 - 537 80 31 000		- Operating Supplies	116.63	
			412 - 537 80 31 000		- Operating Supplies	226.20	
			412 - 537 80 31 000		- Operating Supplies	13.83	
			412 - 537 80 31 000		- Operating Supplies	46.83	
			412 - 537 80 31 000		- Operating Supplies	210.00	
			103 - 542 30 31 000		- Operating Supplies	47.37	
			103 - 542 30 35 010		- Safety Equipment	21.70	
			101 - 576 80 31 006		- Operating Sup - City Hall	18.84	
			101 - 576 80 31 009		- Operating Sup - Bingham Par	12.26	
			101 - 576 80 31 009		- Operating Sup - Bingham Par	16.48	
			101 - 576 80 48 016		- City Hall	36.74	
			101 - 576 80 48 016		- City Hall	52.57	
			401 - 594 35 63 010		- Other Improvements	21.58	
			101 - 594 76 61 001		- Bingham Park	102.83	
3544	05/08/2019	Claims	2	190687	ECO-3	175.00	
			412 - 537 80 49 015		- Training	175.00	
3545	05/08/2019	Claims	2	190688	Eco Counter	881.00	
			103 - 542 64 31 003		- Temporary Devises TCCD	881.00	
3546	05/08/2019	Claims	2	190689	Edge Analytical Inc	782.00	
			401 - 535 80 41 000		- Professional Services	49.00	
			401 - 535 80 41 000		- Professional Services	594.00	
			401 - 535 80 41 000		- Professional Services	139.00	
3547	05/08/2019	Claims	2	190690	Enterprise Office Systems	147.26	
			001 - 514 23 31 000		- Supplies	147.26	

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

05/08/2019 To: 05/08/2019

Time: 09:09:39 Date: 05/03/2019
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3548	05/08/2019	Claims	2	190691	Evergreen Safety Council	905.40	
					401 - 535 80 49 030 - Misc-Tuition/Registration	495.40	
					103 - 542 30 49 030 - Misc-Tuition/Registration	410.00	
3549	05/08/2019	Claims	2	190692	Fab-Tech	348.95	
					103 - 542 63 48 000 - Repairs/Maintenance	348.95	
3550	05/08/2019	Claims	2	190693	Fastenal Company	138.95	
					412 - 537 80 31 000 - Operating Supplies	138.95	
3551	05/08/2019	Claims	2	190694	Freightliner Northwest Mt. Vernon	1,180.30	
					412 - 537 50 48 000 - Repairs/maint-equip	1,180.30	
3552	05/08/2019	Claims	2	190695	Frontier Building Supply	26.15	
					101 - 594 76 61 000 - Riverfront Park	11.88	
					101 - 594 76 61 001 - Bingham Park	14.27	
3553	05/08/2019	Claims	2	190696	Frontier	181.17	
					001 - 522 20 42 020 - Telephone	119.54	
					101 - 576 80 47 010 - Community Center	61.63	
3554	05/08/2019	Claims	2	190697	Grainger Parts	1,132.08	
					401 - 535 50 48 020 - Maint Of Pumping Equip	1,132.08	
3555	05/08/2019	Claims	2	190698	James Hannawalt	232.00	
					001 - 521 40 43 000 - Travel	232.00	
3556	05/08/2019	Claims	2	190699	Home Depot Credit Services	465.43	
					101 - 576 80 31 004 - Operating Sup - Comm Cente	41.16	
					101 - 576 80 35 000 - Small Tools & Minor Equip	302.73	
					101 - 576 80 35 000 - Small Tools & Minor Equip	86.73	
					101 - 576 80 48 004 - Community Center	34.81	
3557	05/08/2019	Claims	2	190700	Ideal Rent All	707.14	
					101 - 576 80 45 001 - Equipment Rental	544.09	
					101 - 576 80 45 001 - Equipment Rental	163.05	
3558	05/08/2019	Claims	2	190701	Leo Jacobs	102.00	
					412 - 537 80 31 000 - Operating Supplies	102.00	
3559	05/08/2019	Claims	2	190702	Les Schwab Tire Center	1,640.89	
					001 - 518 20 48 000 - Repair & Maintenance	777.65	
					001 - 518 20 48 000 - Repair & Maintenance	863.24	
3560	05/08/2019	Claims	2	190703	Lisser & Associates PLLC	343.00	
					305 - 594 72 63 003 - Capital Expenditures/Expense	343.00	
3561	05/08/2019	Claims	2	190704	Dennis London	309.78	
					103 - 542 30 49 020 - Misc-Judgment & Damages	309.78	
3562	05/08/2019	Claims	2	190705	William R McCann	975.00	
					001 - 515 93 41 000 - Indigent Defender	975.00	
3563	05/08/2019	Claims	2	190706	McKesson Medical Surgical	20.97	
					001 - 522 21 31 000 - Operating Supplies - Medical	20.97	
3564	05/08/2019	Claims	2	190707	Mid-American Research Chem	158.14	
					412 - 537 80 31 000 - Operating Supplies	158.14	
3565	05/08/2019	Claims	2	190708	Miles Sand & Gravel	1,412.46	
					401 - 535 50 48 010 - Maintenance Of Lines	652.96	
					103 - 542 66 31 000 - Operating Supplies	759.50	
3566	05/08/2019	Claims	2	190709	Minda's Quality Cleaners	65.10	
					001 - 522 20 49 030 - Misc-Laundry	65.10	

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City Of Sedro-Woolley
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3567	05/08/2019	Claims	2	190710	Motor Trucks Inc	128.72	
					412 - 537 50 48 000 - Repairs/maint-equip	27.19	
					412 - 537 50 48 000 - Repairs/maint-equip	76.44	
					412 - 537 50 48 000 - Repairs/maint-equip	25.09	
3568	05/08/2019	Claims	2	190711	City Of Mount Vernon	5,000.00	
					001 - 594 21 64 000 - Machinery & Equipment	5,000.00	
3569	05/08/2019	Claims	2	190712	Municipal Emergency Services Inc	250.32	
					001 - 522 20 26 000 - Uniforms	250.32	
3570	05/08/2019	Claims	2	190713	Nelson Petroleum	313.75	
					412 - 537 80 32 000 - Auto Fuel/Diesel	313.75	
3571	05/08/2019	Claims	2	190714	North Central Laboratories	1,193.69	
					401 - 535 80 31 010 - Operating Supplies	1,193.69	
3572	05/08/2019	Claims	2	190715	Oasys	964.57	
					001 - 595 10 48 000 - Repair & Maintenance	964.57	
3573	05/08/2019	Claims	2	190716	Office Depot	124.56	
					001 - 524 20 31 000 - Off/Oper Supps & Books	30.70	
					001 - 558 60 31 000 - Supplies/Books	36.92	
					001 - 595 10 31 000 - Supplies	26.24	
					001 - 595 10 31 000 - Supplies	30.70	
3574	05/08/2019	Claims	2	190717	Otto Environmental Systems	19,030.91	
					412 - 537 80 34 000 - Containers - Garbage	19,030.91	
3575	05/08/2019	Claims	2	190718	Owen Equipment Company	771.11	
					425 - 531 50 48 000 - Repairs/Maintenance	452.14	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	167.91	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	151.06	
3576	05/08/2019	Claims	2	190719	Puget Sound Energy	24,309.84	
					001 - 521 20 47 000 - Public Utilities	103.31	
					001 - 522 50 47 000 - Public Utilities	149.12	
					425 - 531 50 47 000 - Public Utilities	134.71	
					401 - 535 80 47 000 - Public Utilities	10,403.44	
					102 - 536 20 47 000 - Public Utilities	52.84	
					412 - 537 80 47 000 - Public Utilities	148.11	
					103 - 542 63 47 000 - Public Utilities	52.00	
					103 - 542 63 47 000 - Public Utilities	6.80	
					103 - 542 63 47 000 - Public Utilities	145.45	
					103 - 542 63 47 000 - Public Utilities	9,240.56	
					103 - 542 63 47 000 - Public Utilities	146.22	
					108 - 557 30 41 000 - Advertising	10.42	
					101 - 576 80 47 000 - Riverfront	563.50	
					101 - 576 80 47 010 - Community Center	173.93	
					101 - 576 80 47 020 - Senior Center	345.32	
					101 - 576 80 47 030 - Museum Apartments	36.27	
					101 - 576 80 47 040 - Train	14.52	
					101 - 576 80 47 050 - Hammer Square	144.92	
					101 - 576 80 47 051 - Bingham / Memorial	23.71	
					101 - 576 80 47 052 - Bingham Caretaker	132.75	
					101 - 576 80 47 052 - Bingham Caretaker	15.87	
					101 - 576 80 47 053 - Other Utilities	10.42	
					101 - 576 80 47 070 - City Hall	2,255.65	
3577	05/08/2019	Claims	2	190720	Quiring Monuments Inc	150.00	
					102 - 536 20 48 020 - Repair/Maint-Headstones	150.00	
3578	05/08/2019	Claims	2	190721	Ri-Tec Industrial Products	260.00	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			412 - 537 80 31 000		Operating Supplies	260.00	
3579	05/08/2019	Claims	2	190722	Ricoh USA Inc	9,018.52	
			001 - 594 18 64 001		Network Hardware	9,018.52	
3580	05/08/2019	Claims	2	190723	Kevin Rogerson	200.00	
			001 - 512 50 41 000		Professional Services	200.00	
3581	05/08/2019	Claims	2	190724	Nathan Salseina	2,984.14	
			101 - 576 80 48 020		Resource Conservation	2,984.14	
3582	05/08/2019	Claims	2	190725	Sedro-Woolley Auto Parts	800.60	
			001 - 518 20 48 000		Repair & Maintenance	29.03	
			001 - 518 20 48 000		Repair & Maintenance	14.26	
			001 - 518 20 48 000		Repair & Maintenance	33.93	
			001 - 518 20 48 000		Repair & Maintenance	34.48	
			001 - 522 20 48 000		Repairs/Maint-Equip	-47.74	
			425 - 531 50 48 000		Repairs/Maintenance	12.73	
			425 - 531 50 48 000		Repairs/Maintenance	19.28	
			401 - 535 80 31 010		Operating Supplies	23.20	
			102 - 536 20 48 020		Repair/Maint-Headstones	14.42	
			102 - 536 20 48 020		Repair/Maint-Headstones	2.38	
			102 - 536 20 48 020		Repair/Maint-Headstones	6.93	
			102 - 536 20 48 040		Repair/Maint-Equip & Bldg	3.23	
			412 - 537 50 48 000		Repairs/maint-equip	6.62	
			412 - 537 50 48 000		Repairs/maint-equip	73.81	
			412 - 537 50 48 000		Repairs/maint-equip	15.36	
			412 - 537 80 31 000		Operating Supplies	32.42	
			412 - 537 80 31 000		Operating Supplies	11.09	
			412 - 537 80 31 000		Operating Supplies	16.28	
			412 - 537 80 31 000		Operating Supplies	30.91	
			412 - 537 80 31 000		Operating Supplies	24.77	
			412 - 537 80 31 000		Operating Supplies	12.69	
			412 - 537 80 31 000		Operating Supplies	27.11	
			103 - 542 30 48 010		Repair/Maintenance-Equip	132.25	
			103 - 542 30 48 010		Repair/Maintenance-Equip	139.14	
			103 - 542 30 48 010		Repair/Maintenance-Equip	8.29	
			101 - 576 80 35 010		Safety Equipment	47.05	
			101 - 576 80 48 021		Equipment	76.68	
3583	05/08/2019	Claims	2	190726	Sedro-Woolley Downtown Assoc.	3,500.00	
			115 - 558 70 51 000		Downtown Association Suppc	3,500.00	
3584	05/08/2019	Claims	2	190727	Sedro-Woolley Volunteer	16,708.00	
			001 - 522 20 11 010		Salaries-Volunteers	16,708.00	
3585	05/08/2019	Claims	2	190728	Semrau Engineering & Surveying	877.15	
			104 - 595 30 63 025		Const-State St Overlay	877.15	
3586	05/08/2019	Claims	2	190729	Shred IT USA	109.08	
			001 - 511 30 34 000		Code Book	44.78	
			001 - 512 50 31 000		Supplies	22.39	
			001 - 514 23 31 000		Supplies	22.39	
			001 - 524 20 31 000		Off/Oper Supps & Books	6.51	
			001 - 558 60 31 000		Supplies/Books	6.51	
			001 - 595 10 31 000		Supplies	6.50	
3587	05/08/2019	Claims	2	190730	Sirchie Finger Print	61.22	
			001 - 521 20 31 002		Office/Operating Supplies	61.22	
3588	05/08/2019	Claims	2	190731	Skagit Co Public Works	166.01	
			103 - 542 64 31 004		Street Sign Materials	166.01	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3589	05/08/2019	Claims	2	190732	Skagit Co. Dept of Public Health	5,110.25	
					001 - 569 00 51 000 - Skagit Senior Services	5,110.25	
3590	05/08/2019	Claims	2	190733	Skagit County Auditor	518.00	
					401 - 535 80 49 040 - Misc-Filing Fees/Lien Exp	370.00	
					412 - 537 80 49 020 - Misc-Filing Fees/Lien Exp	148.00	
3591	05/08/2019	Claims	2	190734	Skagit County Sheriff Office	1,106.71	
					001 - 523 60 51 010 - Prisoner Transport	1,106.71	
3592	05/08/2019	Claims	2	190735	Skagit County Treasurer	33,701.89	
					114 - 523 60 51 022 - Jail Sales Tax Pass Through 2	33,622.55	
					001 - 589 30 00 001 - Crime Victim & Witness	79.34	
3593	05/08/2019	Claims	2	190736	Skagit Farmers Supply	918.25	
					001 - 523 20 31 000 - Office/Operating Supplies	128.59	
					001 - 523 20 31 000 - Office/Operating Supplies	31.96	
					401 - 535 50 48 010 - Maintenance Of Lines	51.48	
					401 - 535 50 48 050 - Maint Of General Equip	13.00	
					401 - 535 50 48 050 - Maint Of General Equip	50.94	
					401 - 535 50 48 050 - Maint Of General Equip	17.88	
					401 - 535 50 48 050 - Maint Of General Equip	4.87	
					103 - 542 30 35 000 - Small Tools/Minor Equip	108.47	
					103 - 542 30 35 000 - Small Tools/Minor Equip	30.37	
					101 - 576 80 31 001 - Operating Sup - Riverfront	85.25	
					101 - 576 80 31 001 - Operating Sup - Riverfront	31.44	
					101 - 576 80 31 012 - Operating Sup - Hammer	50.98	
					101 - 576 80 32 000 - Auto Fuel/Diesel	198.67	
					101 - 576 80 35 000 - Small Tools & Minor Equip	54.24	
					101 - 594 76 61 001 - Bingham Park	60.11	
3594	05/08/2019	Claims	2	190737	Skagit Hydraulics Inc	928.68	
					401 - 535 50 48 040 - Maintenance Of Vehicles	866.37	
					412 - 537 80 31 000 - Operating Supplies	62.31	
3595	05/08/2019	Claims	2	190738	Skagit Publishing	86.08	
					001 - 511 60 31 001 - Legal Publications	86.08	
3596	05/08/2019	Claims	2	190739	Skagit River Steel	388.41	
					412 - 537 80 31 000 - Operating Supplies	388.41	
3597	05/08/2019	Claims	2	190740	Skagit Soils	990.11	
					412 - 537 60 47 021 - Curbside Yard Waste Disposa	990.11	
3598	05/08/2019	Claims	2	190741	Skagit Valley Family YMCA	10,000.00	
					115 - 575 50 41 000 - Skagit Valley YMCA	10,000.00	
3599	05/08/2019	Claims	2	190742	Solid Waste Systems Inc	10,353.17	
					412 - 537 50 48 000 - Repairs/maint-equip	10,353.17	
3600	05/08/2019	Claims	2	190743	UPS	10.22	
					001 - 522 20 42 010 - Postage	10.22	
3601	05/08/2019	Claims	2	190744	US Mower	325.15	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	325.15	
3602	05/08/2019	Claims	2	190745	USA Blue Book	210.25	
					401 - 535 50 48 010 - Maintenance Of Lines	210.25	
3603	05/08/2019	Claims	2	190746	Uline	1,006.44	
					412 - 537 80 31 000 - Operating Supplies	496.95	
					412 - 537 80 31 000 - Operating Supplies	509.49	
3604	05/08/2019	Claims	2	190747	Verizon Wireless	3,207.14	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 511 60 31 000		Supplies	35.79	
			001 - 513 10 42 020		Telephone	35.79	
			001 - 513 10 42 020		Telephone	23.26	
			001 - 514 23 42 020		Telephone	35.79	
			001 - 515 30 42 001		Telephone	55.59	
			001 - 515 30 42 001		Telephone	10.02	
			001 - 518 80 42 020		Telephone	59.79	
			001 - 521 20 42 020		Telephone	1,068.95	
			001 - 521 20 42 020		Telephone	611.82	
			001 - 521 20 42 020		Telephone	47.76	
			001 - 522 20 42 020		Telephone	349.51	
			001 - 522 20 42 020		Telephone	44.47	
			001 - 524 20 42 020		Telephone	35.79	
			401 - 535 80 42 030		Cell Phones	91.38	
			401 - 535 80 42 030		Cell Phones	46.52	
			401 - 535 80 42 030		Cell Phones	63.69	
			102 - 536 20 42 020		Telephone	35.79	
			102 - 536 20 42 020		Telephone	8.69	
			412 - 537 80 42 025		Cell Phones	214.74	
			412 - 537 80 42 025		Cell Phones	23.26	
			412 - 537 80 42 025		Cell Phones	8.87	
			103 - 542 30 42 020		Telephone	35.79	
			103 - 542 30 42 020		Telephone	23.26	
			103 - 542 30 42 020		Telephone	43.45	
			101 - 576 80 42 020		Telephone	72.61	
			101 - 576 80 42 020		Telephone	44.49	
			001 - 595 10 42 025		Cell Phones	71.58	
			001 - 595 10 42 025		Cell Phones	8.69	
3605	05/08/2019	Claims	2	190748	Vivid Learning Systems Inc.		3,255.00
			425 - 531 50 41 002		Contracted Services	500.00	
			401 - 535 50 48 000		Maintenance Contracts	500.00	
			102 - 536 20 48 040		Repair/Maint-Equip & Bldg	200.00	
			412 - 537 80 31 000		Operating Supplies	500.00	
			103 - 542 30 49 010		Misc-Dues/Subscriptions	500.00	
			101 - 576 80 48 016		City Hall	555.00	
			101 - 576 80 49 000		Misc-Tuition/Registration	500.00	
3606	05/08/2019	Claims	2	190749	WA Assoc Of Building Off		69.66
			001 - 524 20 31 000		Off/Oper Supps & Books	69.66	
3607	05/08/2019	Claims	2	190750	WA St Off Of Treasurer		5,282.82
			001 - 586 00 00 000		State Court Fees Remittance	5,282.82	
3608	05/08/2019	Claims	2	190751	WA State Dept Of L & I		750.00
			401 - 535 50 48 000		Maintenance Contracts	177.31	
			102 - 536 20 48 040		Repair/Maint-Equip & Bldg	24.23	
			412 - 537 80 31 000		Operating Supplies	48.46	
			103 - 542 30 48 010		Repair/Maintenance-Equip	48.46	
			101 - 576 80 48 001		Riverfront	48.46	
			101 - 576 80 48 004		Community Center	24.23	
			101 - 576 80 48 005		Senior Center	80.39	
			101 - 576 80 48 009		Hammer Square	24.23	
			101 - 576 80 48 016		City Hall	201.54	
			101 - 576 80 48 017		Museum	48.46	
			101 - 576 80 48 022		Evidence Garage	24.23	
3609	05/08/2019	Claims	2	190752	WSCPA		305.00
			001 - 514 23 49 030		Misc-Tuition/Registration	305.00	
3610	05/08/2019	Claims	2	190753	Washington State Patrol		24.00
			412 - 537 80 41 000		Professional Services	12.00	
			101 - 576 80 49 020		Misc-Dues/CDL/Background	12.00	

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City Of Sedro-Woolley
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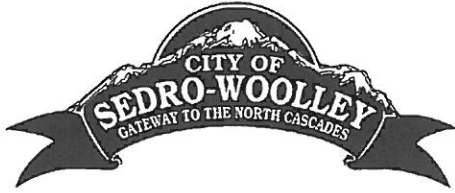
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3611	05/08/2019	Claims	2	190754	Washington Tractor	412.51	
					102 - 536 20 48 040 - Repair/Maint-Equip & Bldg	97.90	
					102 - 536 20 48 040 - Repair/Maint-Equip & Bldg	42.07	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	13.69	
					103 - 542 30 48 010 - Repair/Maintenance-Equip	84.98	
					101 - 576 80 48 021 - Equipment	173.87	
3612	05/08/2019	Claims	2	190755	Waste Management Of Skgt	12,261.58	
					412 - 537 60 47 010 - Curbside Recycling Disposal	12,261.58	
3613	05/08/2019	Claims	2	190756	Western Peterbuilt	154.05	
					412 - 537 50 48 000 - Repairs/maint-equip	154.05	
3614	05/08/2019	Claims	2	190757	Wood's Logging Supply Inc	245.10	
					401 - 535 50 48 010 - Maintenance Of Lines	60.26	
					103 - 542 30 35 000 - Small Tools/Minor Equip	184.84	
3615	05/08/2019	Claims	2	190758	Zoll Medical Corporation	176.57	
					001 - 522 20 35 011 - EMS Minor Equipment	176.57	
						58,301.64	
						13,928.83	
						860.49	
						17,744.91	
						877.15	
						10.42	
						33,622.55	
						13,500.00	
						343.00	
						26,145.27	
						52,563.90	
						1,401.94	
						219,300.10	Claims: 219,300.10
* Transaction Has Mixed Revenue And Expense Accounts						219,300.10	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Sedro-Woolley and that I am authorized to authenticate and certify to said claim.

Finance Director	Date
Finance Committee Member	Date
Finance Committee Member	Date
Finance Committee Member	Date



CITY COUNCIL AGENDA
REGULAR MEETING

MAY 08 2019

:00 P.M. COUNCIL CHAMBER
AGENDA NO. 213

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works

MEMO TO: City Council and Mayor Julia Johnson

FROM: Mark A. Freiberger, PE

RE: **N C Machinery Co. – Caterpillar Snow Push 10', IT, R. Trip**
Purchase Order No. 2019-PO-06

Northend Truck Equipment Inc. – Boss Hopper Spreader VBX 9000 – 9' V-Box Spreader
Purchase Order Nos. 2019-PO-07

DATE: May 1, 2019 (for Council review May 8, 2019)

ISSUE

Shall City Council award and authorize the Public Works Director to issue the attached Purchase Order No. 2019-PO-06 for the purchase of a Cat Snow Push under the Sourcewell Contract #032515 in the amount of \$6,793.75?

Shall City Council award and authorize the Public Works Director to issue the attached Purchase Order No. 2019-PO-07 for purchase of a Boss Hopper Spreader under the Washington State DES Purchasing Contract #01117 in the amount of \$8,542.21?

BACKGROUND/RECOMMENDATION:

The heavy and longer than usual snow season of early 2019 revealed two equipment deficiencies in our snow plowing equipment inventory.

First, the existing Swenson Sander Box utilized on our F450 flatbed truck during snow events was found to be worn out. The estimated cost for repair exceeds the equipment value. This unit was removed from the ERR a few years back as we acquired our full size sander box equipment. However, this piece of equipment remains essential for sanding steep and narrow roads such as in the Portobello neighborhood. Staff recommends replacement and addition of the unit to the ERR. The replacement unit is available through the Sourcewell (former NJPA) purchasing cooperative agreement.

Second, we found ourselves short one plow during the events. Staff proposes to purchase a snow plow attachment for our Cat Tool Carrier unit, which will allow us to fill this need while utilizing existing equipment. The matching Cat plow attachment is available under our purchasing agreement with the Washington State Department of Enterprise Services (DES).

Addition of these units to the ERR will add annual contributions of \$340 for the plow and \$427 for the sander box, total \$767 per year. This will be added to the ERR transfers for the Street Department, increasing their contributions by 1.1%.

Equipment purchases scheduled in the ERR for 2019 are fairly light, with \$156,930 in purchases budgeted as opposed to \$960,000 in deposits scheduled. The 2019 Ending Fund Balance is projected at \$1,069,000, well above our desired minimum of \$300,000. The EFB is expected to increase for the next few years as contributions exceed planned expenditures until 2024, when the next fire apparatus

purchase is planned. Overall the fund balance is expected to remain well above minimums for the next 20 years.

A budget amendment will be required to adjust the 2019 Budget for these added purchases. We anticipate surplus of the existing sander box after the new equipment is received, with any proceeds applied to the ERR fund.

Staff recommends these purchases to strengthen our snow response capability.

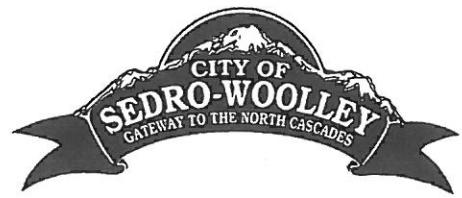
MOTION

Move to award and authorize the Public Works Director to issue Purchase Order No. 2019-PO-06 for the purchase of a Cat Snow Push under the Sourcewell Contract #032515 in the amount of \$6,793.75.

Move to award and authorize the Public Works Director to issue Purchase Order No. 2019-PO-07 for purchase of a Boss Hopper Spreader under the Washington State DES Purchasing Contract #01117 in the amount of \$8,542.21.

City of Sedro-Woolley

325 Metcalf Street
 Sedro-Woolley, WA 98284
 Phone (360) 855-0771 Fax (360) 855-0707



The following number must appear on all related correspondence, shipping papers, and invoices:

P.O. NUMBER: 2019-PO-06

PURCHASE ORDER

VENDOR:

N C Machinery Co.
 2020 Freeway Drive
 Mount Vernon, WA 98273-5476
 Tel: 360-424-4292

SHIP TO:

Leo Jacobs
 City of Sedro-Woolley
 315 Sterling Street
 Sedro-Woolley, WA 98284
 Tel: (360) 661-6449

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
5/9/2019	Leo Jacobs			NET 30

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	Each	Snow Push, 10', It, R. Trip; with options listed on Quote No. 212345, dated 04/18/2019 (Attached for Reference) Sourcewell Cooperative Purchasing Contract # 032515-CAT (formerly known as NJPA)	\$6,250.00	\$6,250.00
SUBTOTAL				\$6,250.00
DOCUMENTATION FEE				0.00
SHIPPING & HANDLING				Included
8.7% SALES TAX				\$543.75
TITLE FEES				0.00
TOTAL				\$6,793.75

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:

594.42.64.000.501 \$6,793.75
 Equipment & Vehicles - Streets

Accounts Payable
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661 Fax (360) 855-0707

Authorized by _____ Date _____

ADDITIONAL TERMS AND CONDITIONS

1. Terms of Payment: Purchaser agrees to pay the balance shown together with any applicable sales, use and similar taxes and governmental charges that are not included within the balance and that are payable by reason of the sale of the Equipment. All payments shall be made to such address as Seller from time to time provides to Purchaser. If any amount of the Unpaid Balance is not paid when due, Purchaser agrees to pay Seller a charge calculated thereon at the rate of 1.25% per month from the date when the delinquent amount was due, or, at Seller's option, a charge equal to 5% of the delinquent amount, provided that the charge shall not exceed the amount the Purchaser can legally obligate itself to pay and Seller can legally collect.

2. Additional Terms and Conditions : This Order is subject to ADDITIONAL TERMS and CONDITIONS including but not limited to DISCLAIMER AND RELEASE AND EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, all of which Purchaser has read and understands and agrees to. The terms and conditions on all pages of this Order, together with any agreements entered into pursuant to Paragraph 4, constitute the entire agreement of Seller and Purchaser with respect to the subject matter of this Order. Purchaser acknowledges that all of such terms and conditions, including but not limited to such LIMITED WARRANTY AND DISCLAIMER and EXCLUSION OF CONSEQUENTIAL AND OTHER DAMAGES, were freely negotiated and bargained for with Seller and that Purchaser has agreed to purchase the Equipment subject to these terms and conditions. SELLER'S ACCEPTANCE OF THIS ORDER IS EXPRESSLY CONDITIONED ON PURCHASER'S ASSENT TO ALL OF SUCH TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OF CONDITIONS WHICH MAY APPEAR IN ANY COMMUNICATION FROM PURCHASER, INCLUDING BUT NOT LIMITED TO ANY SEPARATE DOCUMENT SUBMITTED BY PURCHASER IN CONNECTION WITH THE PURCHASE OF THE EQUIPMENT, ARE HEREBY OBJECTED TO AND SHALL NOT BE EFFECTIVE OR BINDING UNLESS SPECIFICALLY ACCEPTED IN WRITING BY SELLER'S SALES/BRANCH MANAGER AND APPROVED IN WRITING BY SELLER'S CREDIT DEPARTMENT.

3. LKE/RENTAL SALE: YES or NO: (circle one)

4. ADDITIONAL DOCUMENTS: If any portion of the Unpaid Balance is to be paid following delivery of the Equipment. Purchaser agrees to execute and deliver to Seller such security agreements, financing statements, and other documents as Seller may request from time to time in order to permit Seller to obtain and maintain a perfected security interest in the Equipment on Terms and Conditions acceptable to Seller.

5. ACCEPTANCE; MODIFICATION: This Order shall be binding on Seller only when it has been both accepted in writing on behalf of Seller by Seller's Sales / Branch Manager and if the Seller is extending credit to the Purchaser or arranging for credit for the Purchaser, approved in writing by Seller's Credit Department. No modifications of the Terms and Conditions of this Order shall be effective or binding upon Seller unless it is in writing and executed by both Seller's Sales / Branch Manger and by Seller's Credit Department. The Terms and Conditions of this Order shall not be modified or otherwise affected by statements and actions of sales people or others unless and until there is such a written modification.

6. SECURITY INTEREST: In order to secure the payment of the Unpaid Balance. Purchaser grants to Seller a purchase money security interest in the Equipment. This security interest shall be superseded if Purchaser and Seller enter into a separate security agreement covering the Equipment.

7. DELIVERY, INSPECTION, and ACCEPTANCE: The Equipment is sold F.O.B., the F.O.B. location shown on (Page 1) of this Order. Any delivery or shipping dates indicated on (Page 1) are estimated and approximate, and Seller shall not be liable for any delay in delivery, however occasioned. Seller may deliver the Equipment in installments as the equipment becomes available. Title and risk of loss shall pass to Purchaser upon delivery. Delivery of the Equipment to Purchaser shall take place when physical possession of the Equipment is given to Purchaser or to a carrier, or when the Seller receives directions from Purchaser to place the Equipment in storage, whichever first occurs. The securing of the Equipment on board a carrier shall be deemed to occur subsequent to delivery. If the Equipment is to be shipped, Seller's authorized to execute in Purchaser's name and carrier's standard bill of lading for the Equipment. Without being required to do so, Seller may, on behalf of Purchaser, advance the cost of shipping and/or insurance for the Equipment. To the extent not separately included in calculating the Unpaid Balance, Purchaser agrees to immediately reimburse Seller on demand for such cost. Purchaser agrees to inspect each item of Equipment, at it's sole expense, promptly following receipt and will be deemed to have accepted the item unless it notifies Seller within (10) days following receipt, of any claimed discrepancy between the item as described on (Page 1) and the item as received by Purchaser. Any claim for shortages, delays, or damages occurring after Seller has delivered the Equipment to a carrier shall be made directly to the carrier, and Seller shall have no liability with respect thereto.

8. PERFORMANCE EXCUSED: Seller shall not be liable for Seller's inability to perform any or all of it's obligations hereunder due to causes beyond Seller's control, including but not limited to acts of God, acts of omissions of Purchaser, acts of civil or military authorities, fire, weather, strikes or other labor disturbances, civil commotion, war, delays in transportation, late delivery by Seller's suppliers, fuel or other energy shortages, or the inability to obtain necessary labor, materials, supplies, equipment, or manufacturing facilities. If any such cause results in a delay in performance by Seller, the dates of the performance shall be extended for a period equal to the time lost by reason of the delay, and such extension shall be purchaser's exclusive remedy.

9. NEW and USED EQUIPMENT: The term "New Equipment" means any items of Equipment that are registered or registerable as new equipment for the purposes of the warranty provided by the manufacturer thereof. All other items of Equipment are "Used Equipment". Seller does not represent or warrant that items of New Equipment are unused or newly manufactured or that they are the most current models available from the manufacturer thereof.

10. LIMITED WARRANTY and DISCLAIMER: Each item of New Equipment is entitled to the benefits of such warranties as are made in writing by the manufacturer thereof, as set forth on the manufacturer's warranty form in effect at the time this order is accepted by Seller. If it is expressly noted on (Page 1) of this Order that there is a separate warranty of Seller that applies to one or more specified item or items of New or Used Equipment, such item or items are entitled to the benefits of such warranty as set forth on Seller's warranty form for such warranty in effect at the time this Order is accepted by Seller, subject to any disclaimers of warranties and limitations of remedies set forth in such form, as well as to the disclaimers of warranties and limitations of remedies set forth below. Purchaser acknowledges receipt of the manufacturers' and, if applicable, Seller's current warranty forms for the items of Equipment purchased under this Order. EXCEPT FOR A WARRANTY OF TITLE BY SELLER, SELLER MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO ITEMS OF USED EQUIPMENT, AND PURCHASER AGREES THAT IT HAS PURCHASED ALL SUCH ITEMS "AS IS" WITH ALL FAULTS AND DEFECTS.

11. WARRANTY PROCEDURES: Purchaser shall promptly notify Seller of any claim under any special warranty (such notice to be in addition to compliance with the procedural requirements of the warranty) and to make the affected item of Equipment available for inspection by Seller. Any replacements or repairs to be made by Seller as a warranty representative of the manufacturer shall be made at a repair and service facility of Seller or it's designee during regular business hours, the cost of the transportation of the Equipment to and from the service facility of Seller or its designee and the cost of the Seller's personnel traveling to and from the location of the Equipment and related cost shall be borne solely by Purchaser. The failure of any item of Equipment purchased hereunder to fulfill any applicable warranties shall not affect the liability of Purchaser to Seller for the purchase price of that item or any other obligation of Purchaser to Seller.

12. DISCLAIMER and RELEASE: THE SOLE AND EXCLUSIVE REMEDY OF PURCHASER FOR DEFECTIVE ITEMS OF NEW EQUIPMENT SHALL BE AS PROVIDED IN THE MANUFACTURER'S WARRANTY, ANY OTHER RIGHTS PROVIDED BY LAW AGAINST THE MANUFACTURER, AND ANY APPLICABLE SELLER'S WARRANTY REFERRED TO IN PARAGRAPH 10 EXCEPT FOR ITS OBLIGATION TO DELIVER THE EQUIPMENT IN ACCORDANCE WITH THE EXPRESS TERMS AND CONDITIONS OF THIS ORDER, SELLER SHALL HAVE NO OTHER WARRANTIES, OBLIGATIONS OR LIABILITIES, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEM PURCHASED HEREUNDER, INCLUDING BUT NOT LIMITED TO; (A) ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (B) ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, USAGE, OR TRADE. (C) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY FOR LOSS OF OR DAMAGE TO ANY EQUIPMENT.

13. EXCLUSION of CONSEQUENTIAL and OTHER DAMAGES: SELLER SHALL HAVE NO OBLIGATION OR LIABILITY, WHETHER ARISING IN CONTRACT (INCLUDING WARRANTY), TORT (INCLUDING ACTIVE, PASSIVE, OR IMPUTED NEGLIGENCE) OR OTHERWISE, FOR LOSS OF USE, REVENUE OR PROFIT, COST OF CAPITAL, COST OF SUBSTITUTE EQUIPMENT, ADDITIONAL COST INCURRED BY PURCHASER AT ITS PLANT OR IN THE FIELD (WHETHER BY WAY OF CORRECTION OR OTHERWISE), CLAIMS BY PURCHASER, PURCHASER'S CUSTOMERS, OR OTHER THIRD PARTIES FOR DAMAGES RESULTING FROM PERSONAL INJURY OR PROPERTY DAMAGE OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGE WITH RESPECT TO ANY NONCONFORMANCE OR DEFECT IN ANY ITEMS PROVIDED HEREUNDER.

14. PURCHASER'S RESPONSIBILITIES: Except to the extent provided in the express warranties under paragraph 10, Purchaser agrees that, even though it may receive technical information, drawings, or advice from Seller, Purchaser will have sole responsibility (a) for the safety, operation, and performance of the Equipment, (b) for its suitability for Purchaser's intended use, and (c) where the Equipment is to be used as part of a power, propulsion, or other system, for the installation of the Equipment, the design and performance of such systems, and the adequacy of such system for the particular needs of the Purchaser or any customer of Purchaser.

15. PURCHASER'S INDEMNITY: PURCHASER SHALL INDEMNIFY, DEFEND, AND SAVE SELLER AND ITS AGENTS AND EMPLOYEES HARMLESS FROM AND AGAINST ALL CLAIMS, LIABILITIES, AND CIVIL PENALTIES, INCLUDING COSTS AND EXPENSES (INCLUDING ATTORNEYS' FEES) INCIDENT THERETO OR INCIDENT TO SUCCESSFULLY ESTABLISHING THE RIGHT TO INDEMNIFICATION, FOR INJURY TO OR DEATH OF ANY PERSON OR PERSONS, INCLUDING EMPLOYEES OF PURCHASER, OR FOR LOSS OF, OR DAMAGE TO ANY PROPERTY, INCLUDING EQUIPMENT, OR FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN ANY WAY RELATED TO THE POSSESSION, USE, MAINTENANCE, OR OPERATION OF THIS EQUIPMENT, WHETHER OR NOT ARISING IN TORT OR CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF SELLER, WHETHER ACTIVE, PASSIVE, OR IMPUTED. TO THE EXTENT OF THIS INDEMNITY, PURCHASER HEREBY WAIVES ANY IMMUNITY PROVIDED BY TITLE 51 REVISED CODE OF WASHINGTON OR ANY OTHER INDUSTRIAL INSURANCE LAW OR WORKERS' COMPENSATION STATUTE. IF THIS INDEMNITY IS LIMITED IN SCOPE BY OPERATION OF LAW THEN IT SHALL EXTEND TO THE FULL EXTENT ALLOWED BY SUCH LAW.

16. INSURANCE: Purchaser is solely responsible for any loss or damage that occurs to any item or items of Equipment after delivery to Purchaser, and to such loss or damage shall diminish any obligation of Purchaser to Seller hereunder. At all times following delivery, Purchaser agrees to maintain one or more policies insuring the Equipment, in an amount not less than the full amount of the Unpaid Balance from time to time remaining unpaid against all hazards generally covered by extended coverage hazard insurance and against any other hazards required by Seller. Each such policy shall name Seller as an additional insured and loss payee and shall provide that no cancellation or material changes to the policy will be effective as to Seller unless Seller has been given written notice at least thirty (30) days prior to the effective date thereof. Purchaser agrees, if Seller request, to deliver to Seller copies of all such policies or certificates of the insurers evidencing such coverage.

17. DEFAULT: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

18. NON-WAIVER: No term or condition of this Order shall be deemed waived and no breach excused, unless such waiver or excuse is in writing signed by the party claimed to have waived or excused. Any such waiver in a particular instance shall not constitute a waiver of future compliance with such term condition.

19. NOTICES: If Purchaser fails to pay when due any amount owing to Seller, or to perform any other obligation to Seller hereunder or otherwise, or if Purchaser becomes insolvent or makes an assignment for the benefit of creditors, or if there shall be instituted by or against Purchaser any proceeding under any bankruptcy, insolvency, or similar law of any jurisdiction, or for the appointment of a receiver or trustee in respect of any Purchaser's property, or if the Seller reasonably believes that Purchaser is unable to meet its debts as they mature, then, in addition to any other rights and remedies that Seller may have, Seller may, upon notice to Purchaser at any time, declare the entire Unpaid Balance immediately due and payable, require progress payments for the Equipment, require payment for the Equipment in cash upon delivery, apply amounts held for Purchaser's account hereunder or otherwise to the Unpaid Balance or to any other obligations of Purchaser to Seller, or terminate all of Seller's obligations under this Order.

20. ASSIGNMENT: This Order may not be assigned or otherwise transferred by Purchaser in whole or in part without Seller's prior written consent. Subject to this limitation on assignment and transfer, the terms and condition of this Order shall bind and benefit the parties and their respective successors and assigns.

21. SEVERABILITY: Should any provision of this Order be found by a court of competent jurisdiction to be invalid, illegal, or unenforceable the remaining provisions shall not be affected or impaired thereby except to the extent reasonably necessary to preserve the intent of the parties.

22. MERGER; NO CREDIT AGREEMENT: The terms and conditions of this Order merge and supersede all prior and contemporaneous agreements and negotiations regarding the subject matter hereof, except for any agreements entered into pursuant to Paragraph 4 above. ORAL AGREEMENTS OR ORAL COMMITMENTS TO LOAN MONEY, EXTEND CREDIT, OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.

23. ATTORNEYS' FEES; APPLICABLE LAW: In any suit or action arising out of this Order, the losing party shall pay to the prevailing party its reasonable attorneys' fees and all other cost, fees, and expenses incurred by the prevailing party at trial and upon appeal: This Order shall be governed by and construed in accordance with the laws of the State of Washington..

24. INVALIDITY: Each provision of this shall be considered separable, and if for any reason any provision herein is determined to be invalid, such invalidity shall not impair or otherwise affect the validity of the other provisions of this agreement. If any provision is deemed to be invalid, it shall be modified, if possible to the extent necessary to remove such invalidity.

25. LKE ASSIGNMENT: PURCHASER IS HEREBY NOTIFIED THAT SELLER HAS ASSIGNED TO "HGI EXCHANGE LLC" ACTING SOLELY IN IT'S CAPACITY AS SELLER'S QUALIFIED INTERMEDIARY, RIGHTS TO ACCEPT AND RECEIVE ALL CONSIDERATION PAYABLE BY PURCHASER (INCLUDING ALL MONEY AND ANY TRADE-IN), BUT NONE OF SELLER'S OBLIGATIONS IN THIS SALE WITH RESPECT TO THE PURCHASE OF QUALIFIED LKE/RENTAL EQUIPMENT FOR THE PURPOSES OF COMPLETING A LIKE-KIND EXCHANGE UNDER SECTION 1031 OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

26. Telematics Disclaimer: In the event this machine is equipped with "Product Link" or other systems for the transfer of equipment health and diagnostic information ("Telematics Systems"), Purchaser understands that data concerning this machine, its condition, and its operation is being transmitted by "Product Link" or by other, similar Telematics Systems, to Caterpillar Inc. or the manufacturer of your equipment, and/or their affiliates, subsidiaries and dealers. The information transmitted may include: machine serial number, machine location, and operational data, including but not limited to: fault codes, emissions data, fuel usage, service meter hours, software and hardware version numbers, and installed attachments. For more information about the information collected in connection with "Product Link," and how this information is used and shared, please see the Caterpillar Telematics Data Privacy Statement, available at http://www.cat.com/en_US/support/operations/fleet-management-solutions/product-link/caterpillar-telematicsdataprivacystatement.html. For more information regarding the information collected in connection with Telematics Systems used on other manufacturers' equipment, and how this information is used and shared, please see the data privacy statement issued by the manufacturer. By using any machine equipped with "Product Link" or other Telematics Systems, you consent to the collection, use and disclosure of information as described in the applicable privacy statement and to the processing, transfer and storage of information in and to the United States and other countries, where you may not have the same rights and protections as you do under local law. PURCHASER RELEASES AND FOREVER DISCHARGES SELLER FOR ALL CLAIMS OR CAUSES OF ACTION ARISING FROM THE COLLECTION, USE AND DISCLOSURE OF TELEMATICS SYSTEMS' DATA VIA PRODUCT LINK OR OTHER TELEMATICS SYSTEM.

INITIAL HERE _____

DATA GOVERNANCE CONSENT FORM

The Data Governance Statement attached as Appendix A describes Caterpillar's practices for collecting, sharing and using data and information relating to machines, products or other assets and their associated worksites—for example to enable Cat® Connect and other digital offerings. Please review the Caterpillar Data Governance Statement (also available at www.cat.com/data_governance_statement) regularly and with care. If Caterpillar updates the Caterpillar Data Governance Statement, Caterpillar may notify you as indicated in the Data Governance Statement.

I acknowledge and agree:

- That I have read, understand and consent to this Data Governance Consent Form and Caterpillars Data Governance Statement
- That I hereby grant to Caterpillar and its affiliates (as defined in the Data Governance Statement), and each of their respective licensors, service providers, suppliers, subcontractors and distributors, a non-exclusive, worldwide, perpetual, paid-up, right and license, including the right to grant and authorize sublicenses through multiple levels, to access, use, process, manipulate, modify, compile with other data or works and/or create derivative works of, in accordance with the Data Governance Statement, any and all information that is collected, transmitted or further processed in accordance with the Data Governance Statement; that the foregoing license shall apply retroactively to the date on which such information was collected; and that the foregoing grant is made notwithstanding any more limited rights granted in any other agreements or understandings, including in any product manuals and other documentation related to Assets (as defined in the Data Governance Statement);
- That, to the extent not prohibited by applicable law, Caterpillar may, from time to time, remotely access and program telematics or other devices installed on Assets, for any purpose including by way of example, (a) to install, or cause to be installed, updates and upgrades to software, firmware, or operating systems (for example, to enhance safety, security or improve operation of Assets) or (b) to introduce new features, and/or change the type and frequency of data transmitted through telematics devices (for example, to conduct remote troubleshooting and/or provide increased customer value); that, Caterpillar cannot guarantee that user preferences and configuration settings will be preserved following such an update, whether performed remotely or otherwise; that, to the extent not prohibited by applicable law, Caterpillar may perform such activities without further notification; and that I may withdraw my consent to the installation of updates and upgrades at any time, or make other related requests to Caterpillar, by contacting Caterpillar at CatConnectSupport@cat.com.

In the event that you transfer ownership, lease, use, or operation of any Assets, you should (i) notify the next owner, leaseholder, user or operator of such Assets of the terms of this Data Governance Consent Form and (ii) notify your dealer that you have transferred ownership, lease, use, or operation of the Assets and identify the person or entity to whom ownership, lease, use, or operation has been transferred.

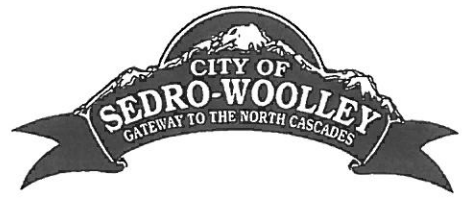
By signing below I voluntary consent and agree to this Data Governance Consent Form:

Company:	<u>CITY OF SEDRO WOOLLEY</u>
Represented by (name):	<u></u>
Signature	<u></u>
Date	<u>Apr 18, 2019</u>

Caterpillar Inc. | 100 NE Adams Street | Peoria IL 61629 | USA

City of Sedro-Woolley

325 Metcalf Street
 Sedro-Woolley, WA 98284
 Phone (360) 855-0771 Fax (360) 855-0707



The following number must appear on all related correspondence, shipping papers, and invoices:

P.O. NUMBER: 2019-PO-07

PURCHASE ORDER

VENDOR:

Northend Truck Equipment Inc.
 14919 – 40th Avenue NE
 Marysville, WA 98271
 Tel: 360-653-6066

SHIP TO:

Leo Jacobs
 City of Sedro-Woolley
 315 Sterling Street
 Sedro-Woolley, WA 98284
 Tel: (360) 661-6449

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
5/9/2019	Leo Jacobs			NET 30

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	Each	Boss Hopper Spreader VBX 9000 – 9' V-Box Spreader, 3 Cubic Yards; with options, installation, and testing as listed on Quote No. 190418SW, dated 04/18/2019 (Attached for Reference) Washington State DES Contract No. 01117	\$7,873.00	\$7,873.00
SUBTOTAL				\$7,873.00
DOCUMENTATION FEE				0.00
SHIPPING & HANDLING				Included
8.5% SALES TAX				\$669.21
TITLE FEES				0.00
TOTAL				\$8,542.21

- Please send two copies of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:

594.42.64.000.501 \$8,542.21
 Equipment & Vehicles - Streets

Accounts Payable
City of Sedro-Woolley
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-1661 Fax (360) 855-0707

Authorized by _____ Date _____



Quote# 190418SW
04/18/2019

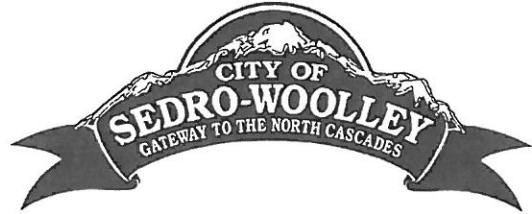
Price Quotation For

Northend Truck Equipment Inc.

14919 - 40th Ave. N.E.
Marysville, WA 98271

Ph: 360-653-6066 Fax: 360-653-0100
1-800-653-6066

Visit Our Web Site - www.northendtruck.com



Prepared For:

Leo Jacobs
City of Sedro-Woolley
Solid Waste/ Fleet Division Manager
360-855-1884
ljacobs@ci.sedro-woolley.wa.us

Contract Information:

State of Washington Current Contract Information
Effective Date: 05-01-2018
Contract number: 01117
Contract title: DUMP BODIES, SNOW PLOWS VARIOUS TYPES, CONTROLS & SERVICES

Chassis & Build Information

Make: Ford	Model: F-450	Year:	Cab:
Vin:	CA:	Body Upfit: VBX Spreaders	

Dump Body Cat. C					
Excel#	Item#	Category C: NTE (Additional Products And Services)	Qty.	Unit Total	Total
199	22	Boss Hopper Spreader VBX 9000 - 9' V-Box Spreader, 3 Cubic Yards	1	\$7,223.00	\$7,223.00
205	24	Install and Test Boss VBX (No Prewet)	1	\$650.00	\$650.00
SubTotal					\$7,873.00
Applicable Sales Tax Percentage at Delivery Location				8.50%	\$669.21
Total Price with Tax Included					\$8,542.21

Notes:

- Customer To Supply Chassis Info Before Order Is Finalized If Northend is to Install Equipment
- Can Choose Between Pintle Chain or Auger Drive At Time Of Order- No Price Difference

Accepted: *Zack Andrews*

4/18/2019 Accepted: _____

Date: _____

Zack Andrews
NORTHEND TRUCK EQUIPMENT INC.

Leo Jacobs
City of Sedro-Woolley
PO # _____

Sincerely,
NORTHEND TRUCK EQUIPMENT
Zack Andrews
Sales

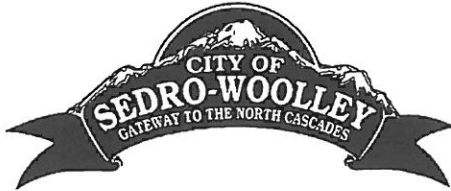
CITY COUNCIL AGENDA
REGULAR MEETING

MAY 08 2019

5:00 P.M. COUNCIL CHAMBERS
AGENDA NO. e-4

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

Mark A. Freiberger, PE
Director of Public Works



Memorandum

Date: May 1, 2019 (for Council review May 8, 2019)
To: Mayor Johnson and City Council Members
From: Mark A. Freiberger, PE, Director of Public Works
Subject: **STBGP Grant Approval and Match Requirements**

ISSUE:

Should council authorize staff to apply for or commit to the following grants, along with commitment of the suggested Account 104 funding noted below as local match?

BACKGROUND/DISCUSSION: City staff continues to search for grant opportunities that fit City projects and needs. This memo details the present call for applications under the Surface Transportation Block Grant Program (STBGP – formerly STPUS) and staff recommendations for project applications. Applications are due on May 15, 2019.

2019 Surface Transportation Program Block Grant (STBGP) applications and selection are through the Skagit Council of Governments, and are administered by WSDOT Local Programs. \$5,693,775 total is available, with \$1,765,577 allocated for award for urban projects, \$1,514,358 for rural areas (county and small cities), and \$2,413,840 available to either urban or rural communities. 10% of the funds (about \$569,000) are set aside for non-motorized projects. The funding will be programmed for 2024 and 2025. In some circumstances, projects can be accelerated.

The city's main transportation focus for the next few years, as set forth in the Transportation Element of the Comprehensive Plan is the Jones/John Liner/Trail Road Corridor Projects. This set of 8 projects will provide a new east-west arterial to relieve traffic and congestion on SR20 and the downtown arterial street system, mainly Ferry Street and State Street. The city has recently been successful with inclusion of this set of projects in the Senate LEAP project list. Unfortunately, this did not get funded this legislative session. Our understanding is that this will come up again either in the 2020 or more likely the 2021 legislative session. The key first project is the Jones/John Liner/Trail Road BNSF Undercrossing project.

Other focus projects include the SR20/SR9-Township Intersection Improvements Project, which is fully funded under the previous call for STBGP funds for in 2019 and construction in 2021. The SR20/Cascade Trail West Extension Phase 2A project is partially funded by STBGP funds from a previous award, with design scheduled for 2019 and construction for 2022.

Non-Motorized Projects

With uncertainty as to the funding for the Jones/John Liner project, it is difficult to discern how the present funding opportunity with its 2024-2025 funds availability, will fit. One aspect that is clear is the sequence of projects will require early improvements to John Liner Road to support opening up of the corridor with the new BNSF undercrossing. As a result, staff recommends submitting an application for the **John Liner Road, Reed to Township Bicycle/Pedestrian Improvements Project** under the Non-motorized portion of the program. This \$579,000 project (\$78,165 local match) would provide a shared use path on the north side of John Liner from Reed to SR9/Township, This would allow pedestrians, mainly school children, to have a safe way of traveling to the middle school and elementary school once the new route is open and traffic increases.

The STBGP funds are ostensibly not be available until 2024. There has been opportunity in the past to accelerate projects within the program, allowing some flexibility for completing early if needed. This timing will be driven by the BNSF undercrossing project.

Urban Arterial Projects

For the urban application, two priority projects were considered. The \$7.6 million **Jones/John Liner BNSF Undercrossing Project** as mentioned above is the key project for the entire corridor. The BNSF portion of this project is approximately \$3.5 million, with the balance for extending Jones from Sapp to Reed Street. This project is time sensitive, as we surmise that the opening for getting the undercrossing done with BNSF design and construction is two to four years due to additional traffic planned for the BNSF Sumas Line. However, the plan to partner with BNSF for this work makes use of federal funds problematic. The second choice is the related \$3.3 million **Jones Road Arterial Improvements Project**, which would improve Jones to arterial standards from F&S Grade Road to Sapp Road. This project is shown in the TIP at 2024, and fits the program timing. This project would support the current efforts to redevelop the Patrick Road LLC property north of the SR20/Patrick Street Roundabout.

ANALYSIS:

Following is an estimate of funds available and project match requirements for the above projects.

FUNDS AVAILABLE FOR LOCAL MATCH	BALANCE	TOTAL
2018 Fund Balances and Estimated Deposits		
GMA Impact Fee Fund balance at 12/31/2018	\$ 29,199	
Additional GMA deposits expected 2019	\$ 50,000	
GMA Impact Fee Fund, Designated Developer Agreement	\$ 0 (restrictions apply)	
Transportation Benefit District fund balance at 12/31/2018	\$ 153,926	
TBD – estimated 2019 deposits (NOTE: i-976 may impact)	\$ 195,000	
104 Unrestricted	\$ 141,382	
TOTAL 2019 FUNDING		\$ 569,507
2020 Estimated Deposits		
TBD – estimated 2020 deposits	\$ 195,000	
GMA – estimated 2020 deposits	\$ 50,000	
TOTAL FUNDING 2019		\$ 245,000
TOTAL ESTIMATED FUNDING AVAILABLE 2019-2020		\$ 814,507
ESTIMATED PROJECT COSTS	LOCAL COST	TOTAL
Previously committed 2019 projects		
Jones/John Liner/Trail Road Corridor Scoping Study - TBD	\$ 52,575	

SR20 West Lane Widening & Safety Impr - \$10,000 In kind PE	\$	0	
SR20/Cascade Trail West Extension Phase 2A – PE Phase	\$	10,935	
2019 Sidewalk and ADA Ramp Upgrade Project	\$	76,000	
2018 Arterial Maintenance Projects (from TBD)	\$	100,000	
TOTAL PREVIOUS LOCAL COMMITMENTS			\$ 239,510

2020 PROJECTS/APPLICATIONS:

John Liner Road Bicycle & Pedestrian Safety Impr (2024)	\$	0	
Jones Road Arterial Improvements (2025)	\$	0	
Jameson Arterial Overlay, 800' W of 3 rd to 5th	\$	41,180	
SR20/Cascade Trail West Phase 2A Holtcamp to Hodgkin (2021)	\$	0	
Arterial Maintenance Projects (TBD – see note)	\$	100,000	
TOTAL ESTIMATE LOCAL			\$ 141,180

TOTAL ESTIMATED LOCAL PROJECT COSTS **\$ 380,960**

ESTIMATED EFB TBD + GMA + UNRESTRICTED **\$ 433,817**

The figures noted above for the present Grant Applications are preliminary and subject to change, as the grant applications are not yet complete. Final figures will be reported at a future council meeting.

We do not anticipate that all the projects will be funded for 2020, and as noted above, the STBGP projects are for 2024-2025. We do expect that additional funds will accumulate in the GMA Impact Fee fund prior to the start of construction in 2020, budgeted at \$50,000 above. GMA revenues through 5/1/19 total \$49,051, or 99% of budget. Transportation Benefit District (TBD) fund deposits as of 5/1/19 total \$46,094 or 23.6% of budget.

We also expect to submit applications under the Transportation Improvement Board call expected in June 2019. A separate memorandum will be provided after the TIB call is announced. The Jones/John Liner/Trail Corridor projects will also be the focus of the TIB applications.

RECOMMENDATION:

Staff recommends approval of grant applications for the following projects:

- **John Liner Road, Reed to Township Bicycle/Pedestrian Improvements Project, estimated cost \$579,000 with \$78,165 local match**
- **Jones Road Arterial Improvements Project, \$3,310,849 with \$446,964 local match**

MOTION:

Move to authorize staff to apply for the grants identified in this memo and to commit the local match dollars identified in this memo.

ENGINEER'S ESTIMATE OF COST

CITY OF SEDRO-WOOLLEY

PROJECT: **John Liner Road, Reed to Township Bicycle/Pedestrian Improvements Project**

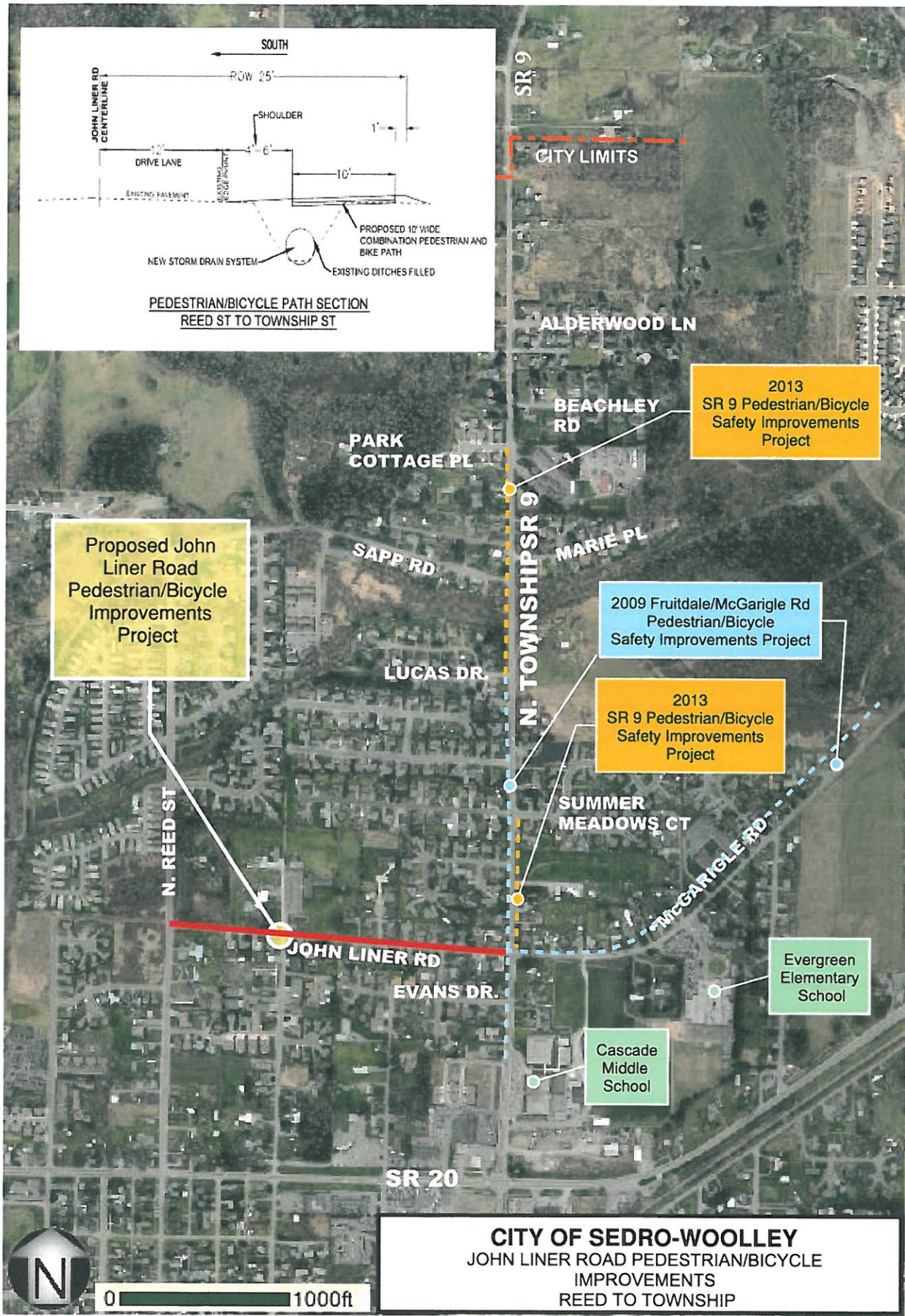
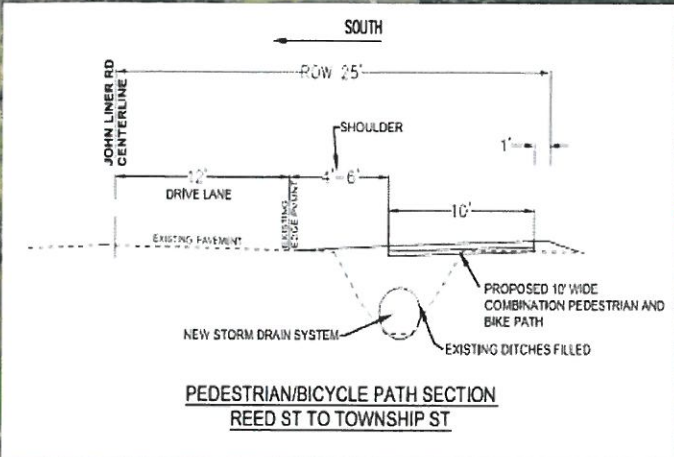
DATE OF ESTIMATE: **May 2, 2019**

ESTIMATED BY: **David Lee, P.E.**

John Liner Road N Reed Strret to N Township Street/SR 9 (2,000 LF)					
ITEM NO.	DESCRIPTION	ITEM QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	MOBILIZATION 8%	1	LS	\$ 28,134.00	\$ 28,134.00
2	CLEARING AND GRUBBING	1	LS	\$ 2,400.00	\$ 2,400.00
3	REMOVE STRUCTURES and OBSTRUCTIONS	1	LS	\$ 6,240.00	\$ 6,240.00
4	TRIMMING & CLEAN UP	1	LS	\$ 3,960.00	\$ 3,960.00
5	ROADWAY EXCAVATION	815	CY	\$ 15.00	\$ 12,225.00
6	GRAVEL BASE	1,120	TN	\$ 18.00	\$ 20,160.00
7	CRUSHED SURFACING TOP COURSE	285	TN	\$ 34.00	\$ 9,690.00
8	HMA CLASS 1/2" (PATH SURFACING)	400	TN	\$ 175.00	\$ 70,000.00
9	ADJUST EXIST. STRUTURES	8	EA	\$ 350.00	\$ 2,800.00
10	CONNECT EXIST. PIPES TO NEW SYSTEM	6	EA	\$ 600.00	\$ 3,600.00
11	STORM SEWER PIPE, 24-IN	1,050	LF	\$ 60.00	\$ 63,000.00
12	STORM SEWER PIPE, 12-IN	45	LF	\$ 40.00	\$ 1,800.00
13	TYPE 1, CATCH BASIN	3	EA	\$ 1,200.00	\$ 3,600.00
14	TYPE 2, 48 IN. CATCH BASIN	8	EA	\$ 3,000.00	\$ 24,000.00
15	WATER QUANTITY/QUALITY DEVICES	1	LS	\$ 65,000.00	\$ 65,000.00
16	EROSION CONTROL	1	LS	\$ 3,000.00	\$ 3,000.00
17	PROJECT TRAFFIC CONTROL	1	LS	\$ 50,000.00	\$ 50,000.00
18	ROADSIDE PLANTING	1	LS	\$ 3,000.00	\$ 3,000.00
19	ILLUMINATION	1	LS	\$ 7,200.00	\$ 7,200.00
ESTIMATED CONSTRUCTION COST					\$ 379,809.00

CONTINGENCY (20%)	20%	\$ 75,961.80
ESTIMATED CONSTRUCTION WITH CONTINGENCY		\$ 456,000.00
DESIGN ENGINEERING & ENVIRONMENTAL (\$10,000)	15%	\$ 68,400.00
CONSTRUCTION ENGINEERING	12%	\$ 54,720.00
TOTAL ENGINEERING/INFRASTRUCTURE PROJECT, ROUNDED		\$ 579,000.00

FUNDING	
SPBGP 86.5%	500,835
LOCAL MATCH	78,165
TOTAL	579,000



0 1000ft

CITY OF SEDRO-WOOLLEY
JOHN LINER ROAD PEDESTRIAN/BICYCLE
IMPROVEMENTS
REED TO TOWNSHIP



423 Front Street
 Lynden, WA 98264
 Phone: (360) 354-3687

Called By: For:	City of Sedro-Woolley JONES ROAD ARTERIAL IMPROVEMENTS - PROJECT C1A 325 Metcalf St. Sedro-Woolley, WA 98284
By: Date:	PRELIMINARY ENGINEER'S ESTIMATE NZ, IDH, OAM, TRB February 1, 2019

Item No.	Item Description	Quantity	Unit	Unit Price	Amount
1	Mobilization	1	LS	\$ 155,000.00	\$ 155,000.00
2	SPCC Plan	1	LS	\$ 1,000.00	\$ 1,000.00
3	Project Temporary Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00
4	Clearing and Grubbing	1	LS	\$ 45,000.00	\$ 45,000.00
5	Removal of Structures and Obstructions	1	LS	\$ 15,000.00	\$ 15,000.00
6	Roadway Excavation Incl. Haul	4,900	CY	\$ 15.00	\$ 73,500.00
7	Water	100	M GAL.	\$ 100.00	\$ 10,000.00
8	Shoring or Extra Excavation Class B	25,000	SF	\$ 1.00	\$ 25,000.00
9	Gravel Base	6,130	TON	\$ 15.00	\$ 91,950.00
10	Crushed Surfacing Top Course	1,720	TON	\$ 40.00	\$ 68,800.00
11	HMA Cl. 1/2" PG 64-22	2,220	TON	\$ 100.00	\$ 222,000.00
12	Stormwater Mitigation	1	LS	\$ 165,000.00	\$ 165,000.00
13	Corrugated Polyethylene Storm Sewer Pipe 8 In. Diam.	800	LF	\$ 35.00	\$ 28,000.00
14	Corrugated Polyethylene Storm Sewer Pipe 24 In. Diam.	3,700	LF	\$ 70.00	\$ 259,000.00
15	Catch Basin Type 1	26	EA	\$ 2,000.00	\$ 52,000.00
16	Catch Basin Type 2 48 In. Diam.	26	EA	\$ 2,500.00	\$ 65,000.00
17	Adjustments to Finished Grade	1	LS	\$ 5,000.00	\$ 5,000.00
18	ESC Lead	10	DAY	\$ 150.00	\$ 1,500.00
19	Check Dam	200	LF	\$ 15.00	\$ 3,000.00
20	Silt Fence	1,000	LF	\$ 5.00	\$ 5,000.00
21	Erosion/Water Pollution Control	1	EST	\$ 15,000.00	\$ 15,000.00
22	Topsoil Type A	4,000	SY	\$ 12.00	\$ 48,000.00
23	Seeded Lawn Installation	4,000	SY	\$ 12.00	\$ 48,000.00
24	Landscape Restoration	1	EST	\$ 10,000.00	\$ 10,000.00
25	Cement Conc. Traffic Curb and Gutter	7,240	LF	\$ 25.00	\$ 181,000.00
26	Cement Conc. Sidewalk	6,145	SY	\$ 55.00	\$ 337,975.00
27	Cement Conc. Curb Ramp Type Parallel A	12	EA	\$ 2,500.00	\$ 30,000.00
28	Cement Conc. Curb Ramp Type Single Direction A	4	EA	\$ 2,500.00	\$ 10,000.00
29	Permanent Signing	1	LS	\$ 10,000.00	\$ 10,000.00
30	Paint Line	6,870	LF	\$ 0.65	\$ 4,465.50
31	Plastic Line	4,145	LF	\$ 3.00	\$ 12,435.00
32	Plastic Stop Line	84	LF	\$ 25.00	\$ 2,100.00
33	Plastic Crosswalk Line	560	SF	\$ 12.00	\$ 6,720.00
34	Plastic Traffic Arrow	10	EA	\$ 300.00	\$ 3,000.00
35	Pothole Existing Underground Utility	6	EA	\$ 500.00	\$ 3,000.00
36	Repair Existing Public and Private Facilities	1	EST	\$ 10,000.00	\$ 10,000.00
Subtotal					\$ 2,037,445.50
Contingency (25%)					\$ 509,361.38
Construction Total					\$ 2,546,806.88

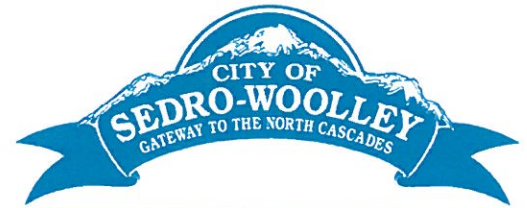
Professional Services	
Design Completion (15%)	\$ 382,021.03
Construction Management (15%)	\$ 382,021.03
Professional Services Total	\$ 764,042.06

TOTAL PROJECT COST	\$ 3,310,848.94
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This estimate was prepared without a complete design and shall therefore be considered preliminary and subject to change due to actual quantities of work incorporated into the project and changes in unit prices over time.

CITY OF SEDRO-WOOLLEY

JONES/JOHN LINER/TRAIL ROAD CORRIDOR PROJECTS



PROJECT DESCRIPTION

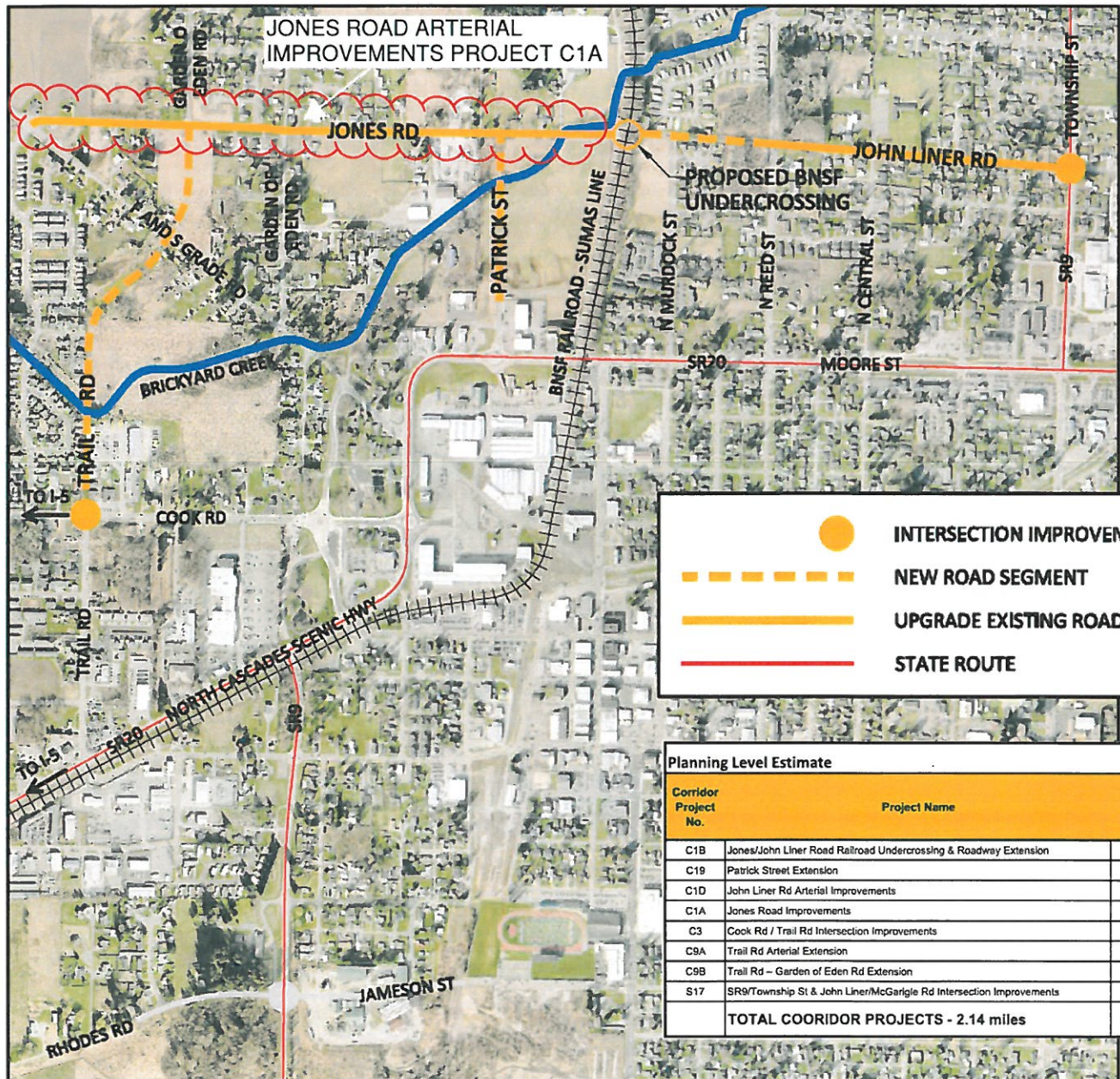
The City of Sedro-Woolley is proposing to construct a system of roadway and rail transportation improvements to stimulate economic development around the State Route (SR) 20 corridor and support the transition from the timber-based past to a modern technology based future. This corridor includes eight distinct project elements, which collectively represent the critical transportation infrastructure improvements necessary to strengthen the local transportation network and relieve congestion on SR 20, while building on significant SR20 corridor improvements completed over the past 10 years. **Total estimated project cost: \$30.6 million.**

PROJECT STATUS

- Preliminary engineering stage is under way.

FUNDING STATUS

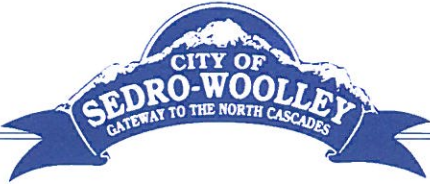
- \$225,000 Preliminary Engineering funding secured.
- Seeking funding for final design, right of way acquisition, and construction.



Planning Level Estimate		2/1/2019
Corridor Project No.	Project Name	Est. Cost (\$1,000)
C1B	Jones/John Liner Road Railroad Undercrossing & Roadway Extension	7,600
C19	Patrick Street Extension	4,100
C1D	John Liner Rd Arterial Improvements	1,500
C1A	Jones Road Improvements	3,300
C3	Cook Rd / Trail Rd Intersection Improvements	3,400
C9A	Trail Rd Arterial Extension	4,700
C9B	Trail Rd – Garden of Eden Rd Extension	2,300
S17	SR9/Township St & John Liner/McGarigle Rd Intersection Improvements	3,700
TOTAL CORRIDOR PROJECTS - 2.14 miles		\$ 30,600

MAY 08 2019

:00 P.M. COUNCIL CHAMBER.
AGENDA NO. J



SUBJECT: PUBLIC COMMENTS

Name:
Address:
Narrative:

Name:
Address:
Narrative:

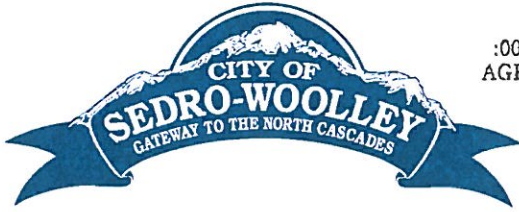
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Name:
Address:
Narrative:

CITY COUNCIL AGENDA
REGULAR MEETING

MAY 08 2019



:00 P.M. COUNCIL CHAMBER
AGENDA NO. K-7

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron Berg
City Supervisor/Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Home Trust of Skagit: Community Development Block Grant (CDBG) request
DATE: May 8, 2019

ISSUE: Should the Council adopt Resolution ____-19 a resolution formally authorizing a CDBG grant application?

BACKGROUND: *Following action on April 24, 2019, this item returns to your agenda for a required public hearing, citizen engagement, and possible adoption of a resolution.* Home Trust of Skagit is interested in building affordable homes in Sedro-Woolley using CDBG funding to purchase the land. CDBG funding is only available to units of government, who are then authorized to contract with non-profits to complete the scope of work identified in the grant proposal. Both the April 10 and April 24 packets include two documents with additional information: one from Commerce that explains the CDBG program and the other from Paul Schissler that addresses the 2019 CDBG program in relation to affordable housing – they are not included again with this packet.

According to hometrustedskagit.org, Home Trust of Skagit is a WA nonprofit, 501(c)(3), organized in 2009 as a Community Land Trust to help first-time homebuyers to grow the number of permanently affordable homes in Skagit County. HTS helps income-qualified homebuyers afford to own a home and achieve an equity return on their monthly payments, while preserving affordability for the next homebuyer.

Generally, community land trusts (CLTs) aim for projects that provide multiple community benefits while taking into account the multiple interests of homeowners, neighborhood residents, and the community as a whole.

For HTS, that CLT work so far has included building new homes and buying existing properties that become permanently affordable for the families who live there, both renters and homeowners. HTS has completed projects in Mount Vernon and La Conner and is now looking for more locations to build more homes that stay permanently affordable.

Helping Home Trust of Skagit construct housing in Sedro-Woolley to serve owners who are income-qualified at no more than 80% of the area median income helps the city achieve its own affordable housing goals.

RECOMMENDATION: *Following a public hearing:* Motion to adopt Resolution ____-19 a resolution formally authorizing a CDBG grant application.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY
AUTHORIZING A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the City of Sedro-Woolley is authorized to apply to the state Department of Commerce for a Community Development Block Grant (CDBG); and

WHEREAS, the City of Sedro-Woolley has identified a community development and housing priority need for which to seek CDBG funding; and

WHEREAS, it is necessary certain conditions be met to receive CDBG funds;

NOW, THEREFORE, be it resolved that the City of Sedro-Woolley authorizes submission of this CDBG application to the state Department of Commerce to request \$500,000 to assist with acquisition of real property for an affordable housing project, and certifies that, if funded, it:

Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws;

Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;

Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;

Has established or will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;

Has adopted or will adopt a policy(s) to reduce greenhouse gas emissions in accordance with RCW 70.235.070 and certifies this project will adhere to this policy(s);

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act; and will affirmatively further fair housing (Title VIII of the Civil Rights Act of 1968); and

Has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act or 1974, as amended; and

The City of Sedro-Woolley designates Eron Berg, City Supervisor, as the authorized representative to act in all official matters in connection with this application and the City of Sedro-Woolley's participation in the State of Washington CDBG Program.

PASSED by the City Council of the City of Sedro-Woolley, Washington, and approved by its Mayor at a regular meeting of said Council held on the _____ day of _____, 2019.

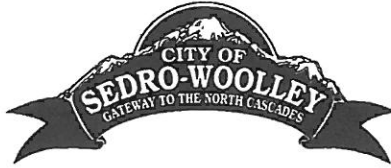
MAYOR

Attest:

Finance Director

Approved as to form:

City Attorney



CITY COUNCIL AGENDA
REGULAR MEETING

MAY 08 2019

:00 P.M. COUNCIL CHAMBERS
AGENDA NO. K-2

Planning Department
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: Sedro-Woolley City Council
Mayor Johnson

From: John Coleman, AICP
Planning Director

Date: May 8, 2019

Subject: Deferred impact fees for schools – Ch. 15.64 SWMC

ISSUES

1. Should the City Council adopt the recommended amendments to clarify that school impact fees may be deferred in accordance with the intent of previously adopted Ordinance No. 1761-12?

PROJECT DESCRIPTION / HISTORY

The City of Sedro-Woolley collects impact fees on new buildings from developers. One of the impact fees collected is the school impact fee for the benefit of the Sedro-Woolley School District. Typically, impact fees are paid at the time that the building permit is picked up (before construction begins). In 2012, the city council adopted Ordinance No. 1761-12, which allows developers to defer payment of the impact fees until the time of closing of sale of the lot or unit. This ordinance clearly states in the recitals "WHEREAS, a need exists to amend Titles 13 and 15 to afford more flexibility to applicants on the timing of payment of Street Impact Fees, Park Impact Fees, Fire Impact Fees, School Impact Fees, and Sewer General Facility Charges."

A Washington State legislative staffer pointed out that Chapter 15.64 of the Sedro-Woolley Municipal Code (SWMC) – the chapter that addresses school impact fees – could be clarified to better specify that school impact fees may be deferred. The attached ordinance clarifies in the code that school impact fees may be deferred as the city council intended in 2012. This ordinance is considered a housekeeping measure and one read is requested. Because this amendment makes a change to the SWMC, a public hearing is necessary and has been advertised as required by code.

ATTACHMENTS

Attachment A – Ordinance ____-19 to adopt amendments to Chapter 15.64 SWMC to clarify that school impact fees may be deferred and specifying the deferral method.

RECOMMENDATION

Make a motion to adopt Ordinance ____-19 an ordinance amending Chapter 15.64 SWMC to allow for deferrals of the impact fees for schools.

Attachment A to Council memo

Ordinance ____-19 to adopt amendments to the Chapter 15.64 SWMC to clarify that school impact fees may be deferred and specifying the deferral method.

AN ORDINANCE AMENDING THE SEDRO-WOOLLEY MUNICIPAL CODE TO ALLOW FOR DEFERRALS OF THE IMPACT FEES FOR SCHOOLS

Whereas, the City of Sedro-Woolley collects impact fees from developers for the benefit of the Sedro-Woolley School District (SWSD), and

Whereas, the City Council adopted Ordinance No. 1761-12 in 2012 which was intended to allow for the deferral of all impact fees and has been interpreted and implemented as such, and

Whereas, as a result of an inquiry from legislative staff, it appears that an amendment to the planned facilities for schools section of the code specifically authorizing deferral of impact fees would be clearer; and

Whereas, the City Council desires to allow for the deferral of the impact fees charged for schools, now therefore,

THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY DO HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 15.64.040 SWMC, is amended to read as follows:

Assessment of impact fees.

- A. The city shall collect impact fees, based on the schedules in Appendix A, from any applicant seeking a building permit from the city. This shall include, but is not limited to, a building permit for a residential structure, and may include the expansion of existing uses which creates a demand for additional school facilities.
- B. Applicants seeking the issuance of a building permit from the city for development activity where the property is located outside the boundaries of District No. 101 shall not be required to pay the school impact fee set forth in the impact fee schedule in Appendix A.
- C. The total amount of the impact fee shall be assessed and collected from the fee payer when the building permit is issued, for each unit in the project, using the impact fee schedule then in effect.

Exception: For complete building permit applications, at the time of issuance of any single-family residential building permit for a dwelling unit that is being constructed for resale, the applicant/owner may elect to record a covenant, in a form to be approved by the city attorney, against the property that requires payment of the impact fees due and owed in accordance with this chapter and any other applicable sections of the Sedro-Woolley Municipal Code, by providing for full payment through escrow of the fees due and owed to be paid at the time of closing of sale of the lot or unit; but in no case shall the structure be occupied prior to payment of impact fees. The awarding of credits shall not alter the applicability of this section.

It is the intention of this chapter that fees shall generally be due at time of issuance of building permits, rather than at time of subdivision or construction of unoccupied infrastructure not generating immediate impacts. However, if no building permit will be required of a project, then the impact fee may be assessed for any other development activity permit or development approval generating an impact for which the fee is required. The fee paid shall be the amount in effect as of the date the permit application or approval is deemed completed and vested.

D. Except as provided due to exemptions or credits provided pursuant to Section 15.64.050 or 15.64.060, or pursuant to an independent fee calculation accepted by the director pursuant to Section 15.64.150, or fees imposed by the director pursuant to Section 15.64.150, the city shall not issue the required building permit(s) unless and until the impact fees set forth in the schedule in Appendix A to this chapter have been paid.

Section 2. This ordinance shall be effective five (5) days after passage and publication as provided by law.

Section 4. The provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held invalid or unconstitutional or if the application of this ordinance to any person or circumstances shall be held invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clause or phrases of this ordinance.

PASSED by majority vote of the members of the Sedro-Woolley City Council this ____ day of _____, 2019, and signed in authentication of its passage this ____ day of _____, 2019.

Julia Johnson, Mayor

Attest:

Doug Merriman, Ph.D, Finance Director

Approved as to form:

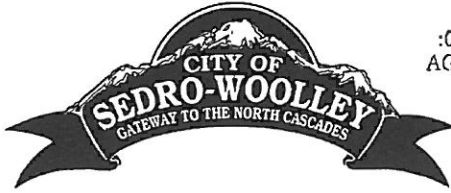
Eron Berg, City Attorney

Published:

CITY COUNCIL AGENDA
REGULAR MEETING

MAY 08 2019

:00 P.M. COUNCIL CHAMBER
AGENDA NO. 1-1



CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

Eron M. Berg
City Supervisor & Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Salary Increase for City Councilmembers
DATE: May 8, 2019

ISSUE: Should the Council adopt the attached ordinance which increases councilmembers' pay from \$500.00 per month to \$900.00 per month following their next election?

BACKGROUND: This item returns to your agenda following Mayor Johnson's veto of Ordinance 1924-19 on April 29, 2019. Under RCW 35A.12.130, the Mayor's veto returns this ordinance to you to enter her objections upon the record and for reconsideration.

Attached is Ordinance 1924-19 with the Mayor's veto message and the Council packet materials from April 24, 2019.

To override the Mayor's veto requires the affirmative vote of at least five councilmembers.

POSSIBLE ACTIONS:

MOTION to adopt Ordinance 1924-19, upon reconsideration, an ordinance increasing the pay for members of the city council from \$500 per month to \$900 per month.

MOTION to adopt Ordinance _____-19, an ordinance increasing the pay for members of the city council from \$500 per month to \$_____ per month.

ORDINANCE NO. 1924-19

AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCILMEMBERS

WHEREAS, it is necessary to establish the salaries for city councilmembers; and

WHEREAS, the city most recently established the salary for city councilmembers at \$500.00 per month; and

WHEREAS, the city council desires to increase the salary for city councilmembers;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The annual salary for members of the Sedro-Woolley City Council shall be \$900 per month.

Section 2. Consistent with Article 11, section 8 of the state constitution which prohibits the increase or decrease of an elected official's salary after his or her election or during his or her term of office, the above depicted salary shall be in effect following each councilmember position's next election.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 24TH DAY OF APRIL, 2019.

VETO

MAYOR

4/29/19
DATE

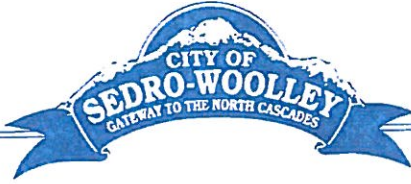
Julia Johnson, Mayor

ATTEST:

APPROVED AS TO FORM:

Finance Director

City Attorney



Julia Johnson
Mayor

April 29, 2019

Sedro-Woolley City Council
325 Metcalf Street
Sedro-Woolley, WA 98284

RE: Veto message, Ordinance 1924-19

Dear Councilmembers:

When faced with voting policy into law, the first question any elected official should ask: Is this in the best interest of our citizens? Based upon that question, I neither approve nor will I sign this ordinance into law; there are several reasons which I will detail in this message. Working with staff and past City Councils, we have endeavored to improve our community through the expansion of services, adoption of policies, and by providing budgets that support the delivery of high quality city services in Sedro-Woolley. This has not been an easy process trying to balance the tax burden on city residents while continuing to provide the services our community and citizens deserve. For example, at our April 3, 2019 meeting, we continued our discussion about hiring additional police officers. Much of that conversation focused on the costs and resulting tax increases to provide revenue needed to support the police department's mission. The decision to raise council pay, which had not been previously discussed, was made with little council discussion or struggle regarding the "how to pay" part of the conversation. This is disappointing, especially since we had met individually with each councilmember followed by a number of group discussions together as a council to discuss what budget items needed to be added to our 2019 Annual Budget. Any discussion of pay increase for the City Council members ought to have been brought up at that time. For me, given our long list of needs, this particular expense does not rise to the top of our priority list.

My specific concerns are:

- (1) Once fully implemented, this pay raise for city councilmembers will cost the city \$36,220.80 per year. Putting this amount into terms we recently used in discussions with the police officers, this increase is the equivalent of a property tax increase of 1.88%, or a utility tax increase of .57%.
- (2) The council, in debating and passing this ordinance, did not discuss how to pay for these costs. The 2019 Adopted Annual Budget does not include unbudgeted funds to cover these costs going into 2020 without either reductions in spending, increases in taxes, or dipping into our already tight cash reserves. Making this decision outside of the budget process sets us up for increased challenges this summer and fall as we

work to balance a 2020 Annual Budget that would spend an additional \$15,523.20 on city council pay. This additional cost is on top of the lost revenues from the recent closure of the Ford dealership, the cost of implementation of the next phase of the public works shop project, additional wastewater treatment plant projects, and the final phase of the salary market adjustments. There also needs to be consideration of the outcome of negotiations with the Sedro-Woolley Public Safety Guild and the newly forming IAFF local, assuming approval from PERC. All of this is in addition to the anticipated inflationary increases for general government operations.

- (3) The magnitude of the proposed pay raise is inconsistent with our past practices for all other positions and does not appear to be based on anything other than a councilmember's proposal. The approval of Ordinance 1924-19 appears to benefit those who made the decision and seems more self-serving than as an act of civic service, with virtually no feedback from the community. I believe serving as an elected official is a high honor and opportunity to make a significant and positive difference in our community. I choose to believe you feel the same. Based upon that, I would support a more modest pay increase which I will outline below, and hope at a minimum, will include a robust discussion at the dais.

When this ordinance returns to your agenda for reconsideration on May 8, 2019, I strongly encourage you to consider a more modest pay increase proposal. Until 2007, members of the city council were paid \$300/month for their first term and \$400/month for any subsequent terms. Beginning in 2008, council pay was increased to \$500/month. If we apply a similar cost of living adjustment that was applied to unrepresented staff and the mayor, from 2009-2019, then the council's pay would increase to \$589.73/month. This number seems to be more reasonable and in line with the comparables provided to you in the council packets on April 10th and April 24th.

I know that the job of city councilmember is changing and requiring more time as the city evolves and our city government grows more complex. I support the work you do and really want to find a path to agreement on this issue. It is important to me that you know that I do not use my veto authority lightly. For the reasons outlined above, I will not sign Ordinance 1924-19, as adopted on April 24, 2019. However, I hope the council will engage in a full and robust debate on May 8th, and if the super majority of councilmembers desire to increase their pay, I ask that you approve a more modest increase in line with the City's past practice for other positions.

If it were entirely up to me, and if I had a vote, I would stand with the minority on this issue, focusing all of our attention, instead, on achieving the City Council's 2019 Work Plan. This includes hiring more police officers and records staff, strengthening our parks department, developing a recreation division, hiring an additional engineer to support our public works projects, and addressing core functions of the city.

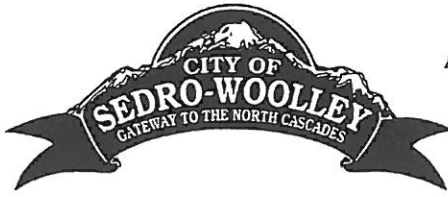
Sincerely,



Julia Johnson, Mayor

CITY COUNCIL AGENDA
REGULAR MEETING

APR 24 2019



:00 P.M. COUNCIL CHAMBER
AGENDA NO. 1-3

CITY OF SEDRO-WOOLLEY
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-9922
Fax (360) 855-9923

2ND READING
OLD BUSINESS

Eron M. Berg
City Supervisor & Attorney

MEMO TO: City Council
FROM: Eron Berg
RE: Salary Increase for City Councilmembers
DATE: April 24, 2019

ISSUE: Should the Council adopt the attached ordinance which increases councilmembers' pay from \$500.00 per month to \$900.00 per month following their next election?

BACKGROUND: *This item was moved to the April 24, 2019 council agenda by vote on April 10, 2019; no changes were made.* As per the city council's motion on March 27, 2019, attached is an ordinance that increases the pay for members of the council from \$500.00 per month to a new rate of \$900.00 per month. The new rate of pay would not be in effect at the same time for all members as an intervening election is required. Therefore, the cost of this ordinance by year is as follows:

	<u>Compensation</u>	<u>Benefits</u>	<u>Total</u>
2019	\$400.00	\$31.20	\$431.20
2020	14,400.00	1,123.20	15,523.20
2021	14,400.00	1,123.20	15,523.20
2022	33,600.00	2,620.80	36,220.80
2019- 2022 total	\$62,800.00	\$4,898.40	\$67,698.40

The additional annual cost beginning in 2023 remains at \$36,220.80.

Also, for your information, attached is a report with mayor and council compensation by city, organized by population.

POSSIBLE ACTIONS: MOTION to adopt Ordinance ___-19, an ordinance increasing the pay for members of the city council.

AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCILMEMBERS

WHEREAS, it is necessary to establish the salaries for city councilmembers; and

WHEREAS, the city most recently established the salary for city councilmembers at \$500.00 per month; and

WHEREAS, the city council desires to increase the salary for city councilmembers;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEDRO-WOOLLEY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The annual salary for members of the Sedro-Woolley City Council shall be \$900 per month.

Section 2. Consistent with Article 11, section 8 of the state constitution which prohibits the increase or decrease of an elected official’s salary after his or her election or during his or her term of office, the above depicted salaries shall be in effect following each councilmember position’s next election.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS _____ DAY OF _____, 2019.

Julia Johnson, Mayor

ATTEST:

APPROVED AS TO FORM:

Finance Director

City Attorney

2018 Salary Data - Cities and Towns

JOB TITLE: Mayor and Councilmember

JOB CODE: 100 and 110

NOTE: The amount of compensation shown is set by ordinance. Some councilmembers may be given a lesser amount for their current terms of service.

Jurisdiction	Mayor's Compensation	Councilmembers' Compensation
Cities 50,000 and over		
Auburn (80,615)	\$12,341/month	\$1248/month
Burien (51,850)	\$750/month, plus \$600/month VEBA	\$600/month, plus \$600/month VEBA
Everett (111,200)	\$15,400/month	\$2,385/month
Federal Way (97,440)	\$9,924/month	\$1,184/month
Kennewick (81,850)	\$1,400/month	\$1,200/month
Kirkland (87,240)	\$1,531/month	\$1,202/month
Marysville (67,040)	\$10,926/month	\$1,200/month
Olympia (52,490)	\$2,086/month	\$1,739
Pasco (73,590)	\$1,450/month	\$1,115/month
Redmond (64,050)	\$11,417/month	\$1,000/month
Renton (104,100)	\$14,024/month	\$1250/month
Richland (55,320)	\$1,393/month	\$1,143/month
Seattle (730,400)	\$16,712/month	\$10,807/month
Shoreline (55,730)	\$1,250/month	\$1,100/month
Spokane (220,100)	\$14,000/month	\$3,750/month
Spokane Valley (95,810)	\$975/month	\$750/month
Tacoma (209,100)	\$8,333/month	\$3,749/month
Vancouver (183,500)	\$2,488/month	\$1,947/month
Yakima (94,190)	\$1,375/month	\$1,075/month
Cities 30,000 to 49,999		
Bothell (45,260)	\$1,274/month	\$1,061/month
Bremerton (41,500)	\$8,917/month	\$1,000/month
Des Moines (31,140)	\$350/meeting attended; maximum of 40 meetings/year (\$14,000)	\$250/meeting attended; maximum 40 meetings/year (\$10,000)
Edmonds (41,820)	\$10,159/month	\$1,125 per month base pay + \$706.79/monthly cafeteria benefit toward health insurance
Issaquah (37,110)	\$9,858/month	\$1,250 - \$1,450/month
Lacey (50,170)	\$1,725/month	\$1,475.00/month
Lake Stevens (32,570)	\$2,000/month	\$500, plus \$75.00 per mtg up to a maximum of four meetings
Longview (37,710)	\$1,500/month	\$925/month
Mount Vernon (35,180)	\$8,616/month	\$1,200/month
Pullman (33,730)	\$1,417/month	\$550/month
Puyallup (41,100)	\$1,367/month	\$1,170/month
University Place (32,820)	\$1,688/month	\$1,408/month
Walla Walla (34,000)	\$500/month	\$400/month
Wenatchee (34,530)	\$7,037/month	
Cities 15,000 to 29,999		
Aberdeen (16,760)	\$1,091/month	\$413/month
Anacortes (16,990)	\$8,420	\$1200/month
Bainbridge Island (24,320)	\$1,250/month	\$1,000/month
Battle Ground (20,890)	\$750/month	\$600/month
Bonney Lake (20,940)	\$2,100/month	\$850/month

Camas (23,770)	\$2,300/month	\$784/month
Centralia (17,060)	\$400/month	\$200/month
Ellensburg (19,660)	\$500/month	\$250/month
Kenmore (22,920)	\$936/month	\$832/month
Maple Valley (25,280)	825/month	550/month
Mercer Island (24,270)	\$400/month	\$200/month
Mill Creek (20,470)	\$700/month	\$500/month
Monroe (18,860)	\$3,600/month	\$800/month
Moses Lake (23,660)	\$1000/month, \$30/meeting	\$500 month, \$30/meeting
Mountlake Terrace (21,560)	\$1,000/month	\$800/month
Mukilteo (21,320)	\$5900/month	\$500/month
Oak Harbor (22,780)	\$4,392/month	\$629/month
Port Angeles (19,370)	\$600/month	\$550/month
SeaTac (29,130)	\$1,200/month	\$1,000/month
Sunnyside (16,850)	\$600/Month	\$400/Month
Tukwila (19,800)	\$8,962/month	\$1,250/month
Tumwater (23,830)	\$1,630/month	\$765/month
Washougal (16,020)	\$2,350/month	\$575/month
Cities 7,500 to 14,999		
Airway Heights (9,085)	\$1,200/month	\$500/month
Chehalis (7,515)	\$150 per month	\$100 per month
Cheney (12,200)	\$1,500/month	\$450/month
College Place (9,590)	\$1,500/month	\$375/month
DuPont (9,385)	\$1,300/month	
Duvall (7,655)	\$2,000/month	
East Wenatchee (13,670)	\$5,479/month	\$615/month
Edgewood (10,990)	\$5,240/month	\$500/month
Enumclaw (11,660)	\$1,000/month	\$325/month
Ephrata (8,130)	\$500/month	\$200/month
Ferndale (13,640)	\$1,729/month	\$600/month
Fife (10,100)	\$800/month	\$650/month
Gig Harbor (10,320)	\$1,700/month	
Hoquiam (8,560)	\$840/month	\$260/month
Kelso (12,080)	\$900/month	\$400/month
Lake Forest Park (13,090)	\$3,000/month	\$600/month
Liberty Lake (10,390)	\$1,250/month	\$400/month
Lynden (14,160)	\$2,652/month	\$637/month
Milton (7,900)	\$1,500/month	\$400/month
Newcastle (12,410)	\$600/month	\$500/month
Orting (8,105)	\$1,000/month	\$300/month
Othello (8,270)	\$1,000/month	\$350/month
Port Orchard (14,160)	\$6,727/month	\$500/meeting
Port Townsend (9,545)	\$750/month	\$500/month
Poulsbo (10,850)	\$6,348/month	\$750/month
Sedro-Woolley (11,350)	\$2,301/month	\$500/month
Selah (7,820)	\$620/month	\$325/month
Shelton (10,140)	\$500/month	\$500/month new Councilmembers; Existing \$1300/month, \$70/meeting, maximum \$25,400/year until term ends
Snohomish (10,150)	\$1,500/month	\$513/month
Snoqualmie (13,450)	\$2,500/month	\$500/month

Sumner (10,030)	\$1,800/month	\$750/month
Toppenish (9,090)	\$450/month	\$400/month
West Richland (15,320)	\$4,000/month	\$500/mth
Woodinville (11,830)	\$700/month	\$600/month
Yelm (9,030)	\$2,500/month	\$600/month
Cities 2,500 to 7,499		
Algona (3,180)	\$2,000/month	\$300/month
Blaine (5,315)	\$250/meeting, maximum \$500/month	\$150/meeting, maximum \$300/month
Brier (6,605)	\$1,000/month, \$50/meeting	\$200/month, \$50/meeting
Buckley (4,765)	\$500/month	\$250/month
Cashmere (3,095)	\$1,500/month	\$100/month
Chelan (4,210)	\$1572/month plus \$25/meeting up to 3 meetings/month	\$400/month plus \$50/meeting up to 3 meetings/month
Chewelah (2,670)	\$658/month	\$100/month
Clarkston (7,205)	\$600/month	\$250/month
Clyde Hill (3,045)	\$100/month, \$100/meeting	\$50/meeting
Colfax (2,820)	\$600/month	\$75/Meeting
Colville (4,745)	\$1,000/month	\$50/meeting
Connell (5,460)	\$600/month	\$175/month
Dayton (2,560)	\$1,000/month	\$150/month
Eatonville (2,955)	\$1,402/month	\$75/meeting
Elma (3,360)	\$600/month	\$350/month
Everson (2,730)	\$500/month plus medical/dental/vision for full family	\$150/month
Fircrest (6,710)	\$140/month, \$150/regular mtg, \$50/special mtg	\$140/month, \$100/regular mtg, \$50/special mtg
Goldendale (3,530)	\$1,000/month	\$50/meeting, maximum \$100/month
Granger (3,945)	\$650/month	\$40/meeting, no maximum
Granite Falls (3,615)	\$100/month	\$100/month
Kalama (2,750)	\$700/month	\$100/meeting, \$200/month maximum
La Center (3,320)	\$525/month plus \$50/meeting	\$175/month plus \$50/meeting
Mattawa (4,900)	\$1,000/month	\$62.50/meeting
Medical Lake (4,990)	\$1000/month	\$250/month
Medina (3,245)	No compensation	No compensation
Montesano (4,155)	\$550/month	\$200/mo
Moxee (4,020)	\$600/month	\$250/month
North Bend (6,825)	\$3000/month + \$50/local meetings, \$75/regional meetings (up to 10/month)	\$500/month + \$50/local meetings, \$75/regional meetings (up to 6/month)
Ocean Shores (6,220)	\$4,000/month	\$350/month
Okanogan (2,620)	\$750/month	\$125/month
Omak (4,935)	\$1,300/month	\$200/month
Pacific (6,915)	\$750/month	\$200/month
Prosser (6,125)	\$7,800/year	\$300/month
Quincy (7,510)	\$1,250/month	\$525/month
Raymond (2,885)	\$371/month	\$247/month
Ridgefield (7,705)	\$1,000/month	\$500/month
Sequim (7,460)	\$410/month	\$250/month
Stanwood (6,835)	\$1,300/month	\$350/month
Steilacoom (6,425)	\$750/month	\$300/month
Sultan (5,050)	\$1000/month plus \$100 for extra meeting/maximum of \$1300/month	\$300/month plus \$50 for extra meetins/maximum \$450/month
Union Gap (6,235)		\$600/month
Warden (2,745)	\$500/month	\$50/meeting
Woodland (6,205)	\$1,000/month	\$150/month, \$50/council meeting (4 max), \$25/membership meeting (2 max)
Zillah (3,165)	\$1,000/month	\$60/meeting
Cities 1,500 to 2,499		
Brewster (2,405)	\$1,350/month	\$225/month

Bridgeport (2,480)	\$750/month	\$40/meeting
Carnation (2,155)	\$400/month	\$200/month
Castle Rock (2,200)	\$400/month	\$100/month
Cle Elum (1,875)	\$750/month	\$250/month
Cosmopolis (1,665)	\$500/month	\$150/month
Coupeville (1,905)	\$6,000/month	No compensation
Davenport (1,715)	\$625/month	\$160/monthly
Friday Harbor (2,345)	\$1,100/month	(Majority) \$400/month plus \$50/meeting, max 3 meetings/month
Gold Bar (2,175)	\$300/month	\$100/month
Kettle Falls (1,640)	\$600/month	\$50/meeting plus \$10/council committee meeting
Kittitas (1,515)	\$500/month	\$50/month
Leavenworth (2,030)	\$1,500/Month	\$500/month
Mabton (2,315)	\$500/month	\$40/meeting
McCleary (1,760)	\$300/month	\$100/month
Millwood (1,790)	\$600/month	\$40/meeting
Newport (2,170)	\$641/Month	\$116/meeting
Oroville (1,705)	\$675/month	\$113/meeting, \$225/month maximum
Ritzville (1,660)	\$600/month	\$75/meeting
Royal City (2,275)	\$600/month	\$60/meeting
Soap Lake (1,575)	\$600/month	\$70/month
South Bend (1,625)	\$800/month	\$120/month
Stevenson (1,575)	\$600/month	\$150/meeting
Tenino (1,785)	\$600/month	\$25/month plus \$25/meeting, maximum 2 meetings/month
Westport (2,120)	\$910/month	\$461/month
White Salmon (2,505)	\$655/month	\$83/meeting not to exceed \$166/month
Yacolt (1,780)	\$500/month	\$35/meeting

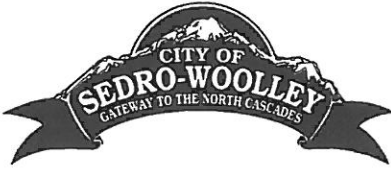
Cities 500 to 1,499

Albion (550)	\$100	No compensation
Asotin (1,275)	\$175/meeting, maximum \$350/month	\$112.50/meeting \$225.00/Month
Bingen (735)	\$600/month	\$150/month
Carbonado (665)	\$25/regular meeting, \$10 additional meeting	\$15/regular meeting, \$7.50/additional meeting
Concrete (740)	\$1,000/month	\$35/meeting
Coulee City (570)	\$200/month	\$10/meeting, maximum \$20/month
Coulee Dam (1,100)	\$250/month	\$50/month
Darrington (1,400)	\$1,000/month	
Electric City (1,030)	\$250/Month	No Compensation
Entiat (1,205)	\$2,042/month	\$100/meeting up to two meetings/month
Fairfield (620)	\$400/month maximum \$4,800	\$50/meeting, maximum of \$1200/year
Garfield (600)		Paid \$25/meeting
George (720)	\$300/month	No compensation
Grand Coulee (1,055)	\$400/month	\$40.00 per meeting
Harrah (670)	\$500/month	No compensation
Ilwaco (965)	\$500/month	\$200/month
La Conner (940)	No compensation	\$150/Month
Langley (1,175)	\$4,583/month	\$50/month
Lind (550)	\$350/month	\$30/ meeting or \$60/month
Long Beach (1,445)	\$700/month	\$300/month
Mossyrock (760)	\$200/month	\$20/Meeting
Naches (960)	\$1,020.00/month	\$50/meeting attended
Oakville (690)	\$121.72 monthly	\$60.83/month
Odessa (905)	\$400/month	\$60/month
Palouse (1,060)	\$250/month	\$60/month
Pateros (585)	\$1,000/month	\$75/month
Pe Ell (650)	\$300/month	\$50/month
Pomeroy (1,395)	\$300/month	\$125/month

Reardan (575)	No compensation	No compensation
Republic (1,100)	\$1,050/month stipend	
Rosalia (560)	\$600/month	\$200/month
Roslyn (900)	\$800/month	\$30/meeting, \$60/month maximum (attendance not required for pay)
Roy (815)	\$800/month	\$25/meeting, maximum 2 meetings/month
Ruston (990)	\$2,500	\$30/month
St. John (505)	No compensation	No compensation
Tekoa (770)	\$100/month	\$40/month
Tieton (1,305)	\$1,000/month	\$50/meeting
Toledo (720)	\$50/meeting, maximum \$100/month	\$25/meeting, maximum \$50/month
Tonasket (1,110)	\$650/month	\$75/meeting, maximum \$225.00/month
Twisp (975)	\$2,500	\$30/regular meeting, \$20/special, capped at \$100/month
Vader (610)	No compensation	No compensation
Waitsburg (1,230)	\$100/month	\$10/meeting, maximum 2 meetings/month
Waterville (1,175)	\$800/month	\$35-\$50/meeting
Wilbur (890)	\$550/month	\$30/meeting
Winlock (1,340)	\$250	\$50 per meeting
Woodway (1,340)	No compensation	No compensation

Cities under 500

Almira (275)	\$1,00/month	\$25/meeting
Cathlamet (490)	\$250/month	\$50/month
Colton (440)	\$2,000	\$750/year
Conconully (235)	\$100/month	
Cusick (205)	\$2,400/year	\$1,680/year
Endicott (295)	\$50/meeting	\$15/meeting
Farmington (155)	0	0
Harrington (415)	\$214/month	No compensation
Hartline (155)	\$40/meeting	\$15 to \$40
Hatton (110)	\$100 month	\$20/meeting
Ione (445)	\$47.25/meeting, two meetings/month	\$47.25/meeting, two meetings/month
Kahlotus (165)	\$200/month	
LaCrosse (310)	\$100/month	\$20/meeting
Lyman (455)	\$100/meeting	\$25/meeting
Marcus (175)	\$100/month	\$.50/meeting
Metaline (170)	\$50/meeting	\$20/meeting
Metaline Falls (240)	\$75/meeting	\$25/meeting
Northport (295)	\$115/Monthly	\$5/Monthly
Oakesdale (425)	\$525/quarter	\$180/quarter
Prescott (330)	\$450/Qtr	\$60/Qtr
Rockford (480)	\$40/meeting	\$20/meeting
Skykomish (205)	\$500/month	no compensation
Spangle (275)	\$50/meeting	\$25/meeting
Sprague (440)	\$150/Month	\$50/month
Springdale (315)	No Compensation	No Compensation
Washtucna (210)	\$3,600/year	\$240/year
Waverly (125)	\$780/year	\$450/year
Wilkeson (490)	\$50/meeting	\$25/meeting
Wilson Creek (210)	\$75/month	\$25/month
Winthrop (465)	\$1,000/month	\$65/meeting, \$65/special meeting, maximum \$260/month



CITY COUNCIL AGENDA
REGULAR MEETING

MAY 08 2019

:00 P.M. COUNCIL CHAMBER,
AGENDA NO. 10-7

Building and Planning Departments
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360) 855-0771
Fax (360) 855-0733

MEMO:

To: City Council
Mayor Johnson

From: John Coleman, AICP
Planning Director

Date: May 8, 2019

Subject: Building Permit and Planning Permit Review Status

This status sheet is being provided for your review.

Please let me know if you have any questions.

John

APPLIED BUILDING PERMITS

X = COMPLETE R = REVISIONS RECEIVED W = WAITING FOR RESPONSE NO ENTRY = INITIAL REVIEW NOT COMPLETE

APPL. DATE	PERMIT #	NAME	ADDRESS / PARCEL #	REVIEW			COMMENTS	house sign ordered
				BLDG	PLNG	ENGR		
7/31/18	2018-222	SWSD #101	905 McGarigle Rd	X	W	W	Building B. All completed and fees given to Mark. All fees approved by David Lee and Mark Freiburger 4-10-19. Waiting for payment.	
1/17/19	2019-17	SWSD-Pacific Moblie	700 Bennett St	X	X	X	Waiting for payment. Issued 3-27-19	
2/14/19	2019-41	SW School District-	1235 Third St	X/W	X	N/A	Interior remodel of office. Waiting for payment 4-9-19.	
2/20/19	2019-45	SWSD	1007 McGarigle Rd	X	X	X	Waiting for payment. Issued 3-27-19.	
11/2/18	2018-347	Tuengel-Odlia Pac Corp-Verizon	811 N. Township St	X/W	X	N/A	Replacement of ancillary equip on existing celltower. Invoice sent 11-7-18. PAID. Waiting on contractor info 11-13-18.	
12/6/18	2018-378	SW Eagles	1000 Metcalf St	X/W	X	N/A	outdoor patio. Waiting for contractor info 12-6-18.	
12/7/18	2018-380	City of SW-Central Library	110 West State St	W	X	X	New Library. NOA and SEPA MDNS issued 3-18-19, appeal period over 4-1-19. Waiting for 95% building plans. Received revised civil plans and stormwater plan report to eng 4-4-19. WAITING FOR SIGNED CIVIL PLANS AND BUILDING PLANS AND CONTRACTOR INFO TO ISSUE PERMIT 4-30-19	X
2/13/19	2019-39	James Lee- Double Barrel Barb B Q	108 West Moore St	W	W	N/A	covered building for smokers. Paid plan review. Waiting for additional plans for review. Planning sent review letter 3-15-19. Needs a site plan.	X
2/26/19	2019-56	John Diamond-Arete Construction	305 State St	W	N/A	N/A	Fire Permit. Waiting for valid sw business license 4-16-19 and fire suppression system plans	
3/14/19	2019-072	Fretland	303 N. Central St	X	X	ULID	See Engineering conditions for permit. Building waiting for truss eng, contacted applicant 4-1-19. Truss eng in. ULID waiver before final inspection	X
3/28/19	2019-91	Johnson-Image 360	1125 E. Moore St	X	N/A	N/A	Installation of new sign in existing pole area. Advised applicant to pu permit 4-18-19	
4/5/19	2019-99	Dan Hendrickson	808 Rita St-New Address	X	X	ULID	Plan review fee paid. Needs SWPP filled out. Impact fees apply. Planning & Eng Reviews sent 4-10-19.	
4/5/19	2019-100	Sunsurf Properties LLC-Shoreline sign & Awning	818 Metcalf Street	R	X	N/A	New awning with design. Spoke with building owner 4-18-19. Submitted revised awning plans 5-2-19.	
4/9/19	2019-107	Hospital Dist 304-Pacific NW LLC	2000 Hospital Drive	W	N/A	N/A	Plumbing and Mech upgrades in inpatient area. Waiting for new and decommission fixture count for fees 4-9-19.	
4/10/19	2019-106	Justin Millard	1003 Fidalgo St	X	X		new garage.	
4/15/19	2019-109	City of SW-Meyers Sign	340 Bingham Park Loop	X	X	N/A	new pole sign.	

4/22/19	2019-122	Tiffany Amy-Just for Pets	1152 SR 20 #A	X	X	N/A	Replacing signage in existing pole sign.
4/23/19	2019-125	Philip Murray	223 State St	N/A	X	N/A	Design review for CBD building
4/24/19	2019-129	Campbell 1 LLC-Meyer Sign-Allstate	1320 E Moore St	X	X	N/A	new façade sign.Waiting for revised aerial of site 4-29-19.Received revised site plans 4-30-19.
4/26/19	2019-131	Robert Schuyler-Bob Hayden	1020 Rita Street				PAID.ULID waiver??

APPLIED PLANNING/ ENGINEERING PERMITS

X = COMPLETE R = REVISIONS RECEIVED W = WAITING FOR RESPONSE NO ENTRY = INTIAL REVIEW NOT COMPLETE

APPL. RECEIVED	APPL. COMPLETE	PERMIT #	NAME	ADDRESS/ PARCEL #	REVIEW		COMMENTS
					PLNG	ENGR	
9/22/2016	4/27/2017	2016-235	Garrick Sager/Alliance Const	1315 N. Township St	W	W	Ex&Grade, Access (mitigation).Planning review sent 12-5-17. Applicant lost property.SOLD 4-19.
2/3/2017	4/27/2017	2017-24	Alliance Construction LLC	1315 N. Township St	W	W	16 Lot Long Plat-SEPA- SEPA /NOA published 5-8-17. Waiting to issue SEPA determination until future culdesac construction guarantee is established. Sent Planning review 4-25-18. Applicant lost property.SOLD 4/19
12/8/2016	12/22/2016	2016-308	SW LLC-RJ Group (Ex&Grade)	895 & 973-979, 1003 Hodgkin Street	X/W	W	CLEAR AND GRADE PERMIT/SEPA New 52 live/work units & mixed use building. SEPA complete. Waiting for Eng Estimate for review fees and inspections fees 11-14-17.PAID
1/6/2017	2/10/2017	2017-002	SW LLC-RJ Group (BSP)	895 & 973-979, 1003 Hodgkin Street	W	W	PAID. AMENDED BINDING SITE PLAN - 52 live/work units & mixed use building. Issued Preliminary Amended BSP approval 10-19-17. BSP approval expires 10-19-22.
6/5/2017	6/5/2017	2017-167	White Pass Invest/SSE	1215 SR 9 South	W		Waiver to setbacks
6/7/2017	6/19/2017	2017-170	White Pass Invest/SSE	1215 SR 9 South	W		BLA. Waiting for revisions by applicant. Review letter sent 8-24-17.
6/8/2017	6/12/2017	2017-181	Josh Anderson	564 Cook and 530 Cook BLA	W	X	BLA Paid 6-12-17. sent review letter 6-16-17.
11/29/17 & 10/9/2013	11-27-13 (amended application)	06-SD-2/2014-16-Planning Permit 2017-331 Eng File	Bob Ruby/Rubicon Development	755 Cook Rd /605 Trail Rd	X	X	OLD FILE-EG-5-08. Council resolution #999-18. Notice of Decision issued 7-30-18. Under construction.Received final const plans to eng 3-15-19.
8/10/2018	9/21/2018	2018-227	BYK Construction	324 Sapp Road	X		7-Lot long plat-SEPA.PAID 8-14-18. Council approved prelim plat 1-23-19. Notice of Decision out 1-24-19.
11/30/2018		2018-365	Fairhaven Assoc Inc	305-307 F and S Grade Rd	R		Zoning Waiver-PAID
12/7/2018	N/A	2018-382	City of SW-Central Library	110 West State St	X	X	Civil improvements for new library.Waiting for Eng estimate for fees 12-11-18. Eng Estimate received 12-18-18. Eng review comments sent 1-29-19. SEPA MDNS issued 3-18-19, period over 4-1-19. Civil plans approved 4-24-19. Waiting for applicant to return plans after making copies.
1/7/2019	N/A	2019-005	Valley High Investments Inc	23984 Bassett Rd	W		Annexation. Hearing 1-9-9. Council passed resolution approving the project to advance to BRB on 1-23-19. Applicant to submit BRB documents. PAID
1/10/2019	N/A	2019-011	Cary Falk	East Jones Rd	W		Annexation. PAID. Waiting for full petition.
12/2/2005		05-SD-2	Cary Falk	East Jones Rd	X		Long Plat-Old file number. Fees paid 2005

1/10/2019	2/19/2019	2019-008	Scott Heiner	315 Garden of Eden Rd	W/R	Short plat. PAID. NOA comment period over 3-8-19. Waiting for wetland report. Sent plat map review 3-29-19. Wetland report in 4-3-19.
3/19/2019		2019-78	WA State Dept of Enterprise-Port of Skagit	1801 Hub Drive	X	W Clear & Grade permit for access road reconstruction (no permit required for culvert per DFW). Awaiting contractor info 3-26-19.Planned Action completed.
2/14/2019		2019-42	Double Barrel BBQ-Jim Lee	108 West Moore St	W	Waiver. PAID. Sent review letter 3-15-19. Needs a site plan
3/8/2019	3/20/2019	2019-64	John Wright	205 W Nelson St	W	BLA. Rec'd title report 3-20-19. Waiting for septic to be decommissioned
3/15/2019		2019-76	Granite Holdings	755 Cook Rd and 605 Trail Rd	W	Long Plat -Final.PAID. 3 sets of plans, HOA paperwork, subdivision paperwork. Sent update to applicant 3-27-19 via email.
3/28/2019		2019-92	Monte & Nicole Petersen	528 F and S Grade Rd		Long Plat-PAID. Waiting for revised SEPA 4-18-19
3/28/2019		2019-93	Monte & Nicole Petersen	528 F and S Grade Rd		Clear and Grade-Need fees from David 3-28-19. Waiting for revised SEPA and Clear and Grade Worksheet 4-18-19.
4/15/2019		2019-113	Woodmansee-BYK Const	100 State Street		Civil improvements for TI-Grocery Store. Phase 1 and 2. Credits. 1 sw book and 2 sets of plans for review.
4/18/2019		2019-115	RC Investments-Cody Anderlini-Ravnik	629 Sunset Park Drive		Clear and grade SEPA. SEPA paid, waiting for payment for engineering 4-18-19.14 SEPA in, pre-ap meeting on May 8th at 2pm
5/1/2019		2019-133	Skagit PUD	right of way at 118 N Ball St-Moore St		

Christine Salseina

From: Mayor Julia Johnson
Sent: Friday, April 26, 2019 1:48 PM
To: Eron Berg; Christine Salseina
Subject: Fwd: Good for you Germaine and Jared!

**CITY COUNCIL AGENDA
REGULAR MEETING**

MAY 08 2019

Perhaps place in May 8th agenda?

7:00 P.M. COUNCIL CHAMBERS
AGENDA NO. n-2

Julia Johnson, Mayor
City of Sedro-Woolley
360-854-8020

Begin forwarded message:

From: Sally White <sallyrocks@rocketmail.com>
Date: April 26, 2019 at 8:16:00 AM PDT
To: "councilatlarge@ci.sedro-woolley.wa.us" <councilatlarge@ci.sedro-woolley.wa.us>, "ward2@ci.sedro-woolley.wa.us" <ward2@ci.sedro-woolley.wa.us>
Cc: "swmayor@ci.sedro-woolley.wa.us" <swmayor@ci.sedro-woolley.wa.us>, "ward1@ci.sedro-woolley.wa.us" <ward1@ci.sedro-woolley.wa.us>, "ward3@ci.sedro-woolley.wa.us" <ward3@ci.sedro-woolley.wa.us>, "ward4@ci.sedro-woolley.wa.us" <ward4@ci.sedro-woolley.wa.us>, "ward5@ci.sedro-woolley.wa.us" <ward5@ci.sedro-woolley.wa.us>, "ward6@ci.sedro-woolley.wa.us" <ward6@ci.sedro-woolley.wa.us>
Subject: Good for you Germaine and Jared!
Reply-To: Sally White <sallyrocks@rocketmail.com>

Dear Mayor & City Council Members,

It is rare that I write in to our mayor and council members, but on this occasion I must! I wish I had not had another commitment last night where I could have gone to the council meeting to actually see the members vote for a pay raise. I would have stood up there and made a comment.

I applaud Germaine and Jared for NOT voting for an increase in pay! This is a civil service appointment for the City of Sedro-Woolley. The fact that council members get \$500 per month let alone \$900 in the future in my opinion is absurd.

Jared and Germaine are spot on with regards to their reasons for not voting for an increase in pay for this council seat to work for the citizens in their ward. I urge you Julia to reconsider signing this proposal so that the monies spent may be better used for our citizens of the city, NOT for the benefit of the council members. I would hope that the council would have a creed "the greatest good for the greatest number of citizens" approach to your positions.

It is refreshing to see that at least some of the council members have some ethics and moral compass besides being selfish. To the rest of you - Shame On You!

Respectfully submitted,

Sally White
423 Talcott

CITY COUNCIL AGENDA
REGULAR MEETING

MAY 08 2019

Mayor Julia Johnson
City Hall
Sedro Woolley, Washington 98284

:00 P.M. COUNCIL CHAMBER,
AGENDA NO. 11-2

Dear Mayor,

We read the newspaper article regarding the pay increase for City Council members and hope you will veto this action, at least pending further study concerning impact to other city projects and departments.

In the first place, the elected members serve their constituents. This is not a job; it's a civic duty. As former Skagit County Fair board members, we served without stipend, without honorarium. We served as elected officials charged with improving the Fair. We considered it an act of civic responsibility. During our tenure, we saw many improvements: building the sheep barn, adding to the poultry and goat exhibits, adding the 4-H dog and cat shows, and other more mundane but aesthetical contributions to enhance the grounds. These improvements were our reward.

When money becomes the motivation for seeking public office, we as a community may lose the altruistic impulses that should motivate people to serve. If a stipend is necessary to help defray costs for such things as transportation, child care, etc. that is fine. But an 80% increase is exceptional. If money is the motivation for seeking public service, what's next? One doesn't have to look very far to see the force that often works behind the scene in community governments.

Please veto this action!

Sincerely,



Linda Noel

Danny and Linda Noel



Danny Noel